



NATIONAL CAMP
ACCREDITATION PROGRAM

Council Application for Authorization to Operate

Council Name: _____

Council No.: _____

CST # _____

A. **Identification.** Identify all Council owned/leased, and council operated camp properties used for BSA camping/program purposes.

CAMP PROPERTIES AND ADDRESSES

Long-term Cub Scout
Long term Scouts BSA
Long-term Venturing
and/or Sea Scouts
COPE/Climbing
Short-term Camps
Day Camp
Unit Camping
Non-Scout Rentals

Name:	☐	☐	☐	☐	☐	☐	☐	☐
Address	☐	☐	☐	☐	☐	☐	☐	☐
Name:	☐	☐	☐	☐	☐	☐	☐	☐
Address	☐	☐	☐	☐	☐	☐	☐	☐
Name:	☐	☐	☐	☐	☐	☐	☐	☐
Address	☐	☐	☐	☐	☐	☐	☐	☐
Name:	☐	☐	☐	☐	☐	☐	☐	☐
Address	☐	☐	☐	☐	☐	☐	☐	☐
Name:	☐	☐	☐	☐	☐	☐	☐	☐
Address	☐	☐	☐	☐	☐	☐	☐	☐

List long-term/high adventure programs not associated with a council owned/leased property:

a. _____

b. _____

(If more space is needed, please add additional sheets)



Scouting America

- B. **Council Sustainability Data.** For each council, complete the Council Sustainability Data Sheet. This document will provide a four-year history of your council's membership and financial data.
- C. **Camp Property Sustainability Data.** For each long-term camp program and/or camp property the council wants authorized, fill out a Camp Property Sustainability Data Sheet. This form will give a historical overview of a specific camp property and how it has performed in the four previous years. If numerous programs occur at this property, include them in the data.
- D. **Camp Facilities Evaluation Tool.** For each camp property, complete the Camp Facilities Evaluation Tool(CFET). Include photos of the buildings, both inside and out, and all information in a form that best fits the needs of the council.
- E. **Camp Strategic Improvement Plan (1 to at least 4, but not more than 7 years).** For each long-term camp the council wants authorized, complete this structured approach of reviewing the areas of strength and areas for improvement, for facilities and long- term camp programs, and build a long-term plan of improvement. The council should plan to continuously revisit, evaluate, and revise the plan.
- F. **NCAP Council Sustainability Commitment Form.** For council, complete the Council Sustainability Commitment Form that identifies the council's commitments to financial, property and program sustainability.

G. WHAT TO TURN IN		WHAT IS NEEDED
☐	Council Sustainability Data Sheet	1 for the council
	Camp Property Sustainability Data Sheet	1 for each camp/camp property that the council wants authorized.
☐	Camp Facilities Evaluation	1 for each camp property that the council wants authorized.
☐	Camp Strategic Improvement Plan	1 for each long-term camp that the council wants authorized.
☐	Annual Camp Improvement Program assessments against prior year's goals and the results achieved for the last four years OR a summary of improvements made since the council's last authorization.	1 set for each long-term camp that the council wants authorized. These should be available from prior years Declaration of Readiness reports OR council annual improvement summaries.
☐	Council Sustainability Commitment Form	1 for the council.

This application sets forth the council's plan for operating a high-quality, safe, and inspiring camp program and for demonstrating compliance with Scouting America national camp standards and will form the basis of the Authorization to Operate and the level of accreditation issued for the camp(s).

ALL PARTS of this application must be submitted in a timely manner. All information should be submitted electronically to NCAP@scouting.org and to your assigned Reviewer.. Please see the accompanying instructions on the website for additional clarification.

We certify that this application and forms listed in G were provided to the council's executive board or executive committee, which reviewed the information and authorized this application, and the commitments proposed therein, which shall be binding upon the council.

Date of executive board or executive committee action: _____

Signature of council NCAP Chair: _____

Typed name of the NCAP Chair: _____

Email address of NCAP chair: _____ Phone # _____

Signature of council President: _____

Typed name of the President: _____

Email address of President: _____ Phone # _____

Signature of Scout Executive: _____

Typed name of the Scout Executive: _____

Email address of Scout Executive: _____ Phone # _____

Date of submission of application: _____