

# National Camp Accreditation Program

## Leave Behind Scoresheet – Do NOT Send to the National Office

Camp name: \_\_\_\_\_

Council name: \_\_\_\_\_

Date: \_\_\_\_\_

Territory/Zone: \_\_\_\_\_

Team leader: \_\_\_\_\_

Intent to Operate Registration Number: \_\_\_\_\_

### Instructions for Completing This Form

**Each row must be completed:** Std# and Description refer to the standard or recommended practice. **Scoring:** Check NA if the item is not applicable to the camp. C (Compliant) represents full compliance with the standard, authorization term or commitment, variance, or waiver. Dv (Deviation) represents substantial but not full compliance. UNC (Upgraded from Non-Compliant) represents a non-compliant condition that camp fully corrects while the team is on site. NC (Non-compliant): A standard, authorization term or commitment, variance, or waiver that does not meet the requirement. The Assessment Team must indicate the standard number and provide a brief summary of how the camp is not fully meeting the standard using the continuation page 4 of the score sheet.

Std#	Description	C	Dv	NC	UNC	NA
<b>Program Design Standards</b>						
PD-101	General Program Design					
PD-102	Cub Scout Program Design					
PD-103	Scouts BSA Program Design					
PD-104	Venturing/Sea Scouting Program Design					
PD-106	Skill Progression and Advancement					
PD-107	Outdoor Ethics					
PD-108	Communication With Units, Participants, and Parents					
PD-109	Outside Providers of Program/Activities					
PD-110	Program Accessibility for Persons with Special Needs					
PD-111	New Programs and Activities					
PD-112	Council Program Design, Safety, and Risk Review					
<b>Program Design Standards - Recommended Practices</b>						
RP-151	Pre-camp Meeting					
RP-152	Service Projects					
RP-153	Adult Participation Training Opportunities					
RP-154	Merit Badge Rotation					
RP-155	Merit Badge and Program Counselor Training					
RP-156	Merit Badge Program Design					

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<b>Program Design Standards - Recommended Practices</b>						
RP-157	Inspirational Ceremonies					
RP-158	Cub Scout Pizzazz					
RP-159	Trading Post					
RP-160	Camper Retention and Recognition					
RP-161	Alumni Association Program					
RP-162	Exposure to BSA Programs					
RP-163	Fellowship Opportunities					
<b>Program Specific Standards</b>						
PS-201	Aquatics: General					
PS-202	Aquatics: Large "Living - Aboard" or Chartered Boats Programs					
PS-203	Aquatics: Scuba Programs					
PS-205	All-Terrain Vehicle Programs					
PS-206	COPE and/or Climbing Programs					
PS-207	Fishing Programs					
PS-208	Handicraft Programs					
PS-209	Horse and Stock Programs					
PS-210	Mountain Biking and Mountain Boarding Programs					

Std#	Description	C	Dv	NC	UNC	NA
<b>Program Specific Standards - Continued</b>						
PS-211	Nature and Conservation Programs					
PS-212	Scoutcraft, Woodcraft, and Outdoor Skills Programs					
PS-213	Target and Range Sports: Archery Programs					
PS-214	Target and Range Sports: Firearms Programs					
PS-215	Tot Lot Programs					
PS-216	Transportation Services					
PS-217	Camp Outpost Activities					
PS-218	Trek Programs					
PS-219	Trek Programs - Pre-Trek					
PS-220	Trek Programs - Planning					
PS-221	Trek Programs – Equipment					
PS-222	Adventure Programs and Activities					
PS-223	Other Camp Programs and Activities					
<b>Program Specific Standards - Recommended Practices</b>						
RP-251	Conservation Projects					
RP-252	Nature Trailor Exhibit					
RP-253	Outdoor Ethics Training					
RP-254	Aquatics Supervision Courses					
RP-255	Enhanced Horsemanship Program					
RP-256	The CHECK Program					
<b>Staff Qualification and Training Standards</b>						
SQ-401	Staff Qualification and Training Standards					
SQ-402	General Camp Staff Training					
SQ-403	Camp Management					
SQ-404	Camp Ranger					
SQ-405	Camp Health Officer					
SQ-406	Aquatics Staff					
SQ-407	Target and Range Sports: Firearms & Throwing Sports					
SQ-408	Target and Range Sports: Archery					
SQ-409	COPE and/or Climbing Staff					

Std#	Description	C	Dv	NC	UNC	NA
<b>Staff Qualification and Training Standards - continued</b>						
SQ-410	Trek Leadership and Staff					
SQ-411	Adventure Program and Activity Staff					
SQ-412	Other Program Staff Qualifications					
<b>Staff Qualification and Training Standards—Recommended Practices</b>						
RP-451	Reservation, Camp, or Base Director Experience					
RP-452	Permanent Ranger Experience					
RP-453	Camp Health Officer Experience					
RP-454	Business Manager					
RP-455	Chaplaincy					
RP-456	Shooting Sports Staffing					
RP-457	Camp Staff Age					
RP-458	Camp Leadership Experience					
RP-459	Counselor-in-Training Program					
RP-460	Trek Staff Outdoor Ethics Training					
RP-461	Cub Scout Resident (Long-term) Camp Commissioner					
RP-462	National Camping School Certified Staff					
RP-463	COPE/Climbing Program Support					
<b>Health and Safety Standards</b>						
HS-501	Youth Protection					
HS-502	Unit Leadership					
HS-503	Medical Information					
HS-504	Medical Screening and Follow-Up					
HS-505	Medical Care Policies (Council and Camp)					
HS-506	On-Site Treatment Procedures					
HS-507	Medical Recordkeeping and Reporting					
HS-508	Medication Control and Recordkeeping					
HS-509	Medical Care Area					
HS-510	First-Aid Kits					
HS-511	Buddy System					

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<b>Health &amp; Safety Standards—Recommended Practices</b>						
RP-551	Mental, Emotional, and Social Health (MESH) Support					
RP-552	Safety Moment					
<b>Commissary and Food Service Standards</b>						
FS-601	Menu Planning					
FS-602	Food Service					
FS-603	Camps/Programs without Dining Halls					
<b>Facilities Standards</b>						
FA-701	Camp Facility Evaluation and Postcamp/ Precamp Inspection					
FA-702	Drinking Water					
FA-703	Fire Detection and Protection					
FA-704	Conservation Plan					
FA-705	Utility Emergency Shutoff					
FA-706	Stationary Fuel-Fired and Electromechanical Equipment					
FA-707	Toilets and Latrines					
FA-708	Showers					
FA-709	Refrigeration Unit Maintenance and Temperature Control					
FA-710	Garbage and Sewage Removal					
FA-711	Motor Vehicles					
FA-712	Tree Removal and Chain Saw Operation					
FA-713	Hazardous Materials					
FA-714	Shelter in Inclement Weather					
FA-715	COPE and Climbing Facilities					
FA-716	ATV Course and Facility Standards					
FA-717	Sleeping/Changing Quarters					

Std#	Description	C	Dv	NC	UNC	NA
<b>Facilities Standards—Recommended Practices</b>						
RP-751	Campsite Fire and Safety					
RP-752	Invasive Species Control					
RP-753	COPE Facility Inspection					
RP-754	Facility and Maintenance Plan Software					
<b>Administration and Operational Management Standards</b>						
AO-801	Permits and Compliance					
AO-802	BSA Authorization to Operate					
AO-803	Insurance					
AO-804	Camper Security					
AO-805	Emergency Procedures					
AO-806	Camp Budgeting, Analysis, and Financial Controls					
AO-807	Communication Systems					
AO-808	Requirements for Council Reporting					
AO-809	Customer Survey					
AO-810	Continuous Camp Improvement					
AO-811	Requirements for Council Programs & Site Approvals					
AO-812	Review of Council Implementation of the NCAP Program					
<b>Administration and Operational Management Standards—Recommended Practices</b>						
RP-851	Council Committee/Volunteer Support					
RP-852	On-Site Contract Personnel Background Check					
RP-853	Camp Long-Range Plan					
RP-854	Funding Depreciation					
RP-855	Opening and Closing Procedures					

I certify that on \_\_\_\_\_ Date \_\_\_\_\_ Camp \_\_\_\_\_ Camp name \_\_\_\_\_ is:

- Accredited                       Conditionally Accredited  
 Denied Accreditation             Request Authorization Review

I have shared this with the camp management and Council representative.

Name of Team Leader: \_\_\_\_\_

Signature: \_\_\_\_\_



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**Program Narrative and Assessment Recommendations**

Team leader will provide written recommendations for the camp director and council. The written recommendations should address (1) specific recommendations for improving the quality of the existing programs and activities, (2) specific recommendations for improving the quality of facilities provided, and (3) recommendations for improved program design or additional programs or activities that would enhance the camp program.

**Continuous Camp Improvement Plan**

Is the camp following their Continuous Camp Improvement Plan?      YES       NO

How are they doing on their plan? List some of the achievements that they have accomplished.

What were some of the highlights of the camp that you were able to observe?

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**Were there any standards that the camp found confusing?**

Team leader will discuss with the Camp Director if there were any standards confusing.

**Please explain how the standard(s) was/were confusing**

Team leader will discuss with the Camp Director how they were confusing and any recommendations to change them.