

Date: January 1<sup>st</sup>, 2024

To: National Camping School Participant

From: Matt Ragan, NCS Course Director (mragan@scouting.org)

Nicholas Scovanner, Local Council Host (nscovann@scouting.org)

**Subject:** Welcome to National Camping School (Bert Adams Scout Camp)

Congratulations, your National Camping School application has been received! On behalf of the faculty, we look forward to serving you at Bert Adams Scout Camp this spring. The following information will help you prepare for NCS, please read carefully.

# Critical information about your National Camping School participation

#### LOCATION:

Bert Adams Scout Camp 218 Boy Scout Road, Covington, GA 30016

#### **DATES:**

May 11-17, 2024

#### **CHECK-IN:**

Upon arrival at the Bert Adams Scout Camp main entrance, please follow signs to the Love Dining Hall in the Adventure Camp. All participants should plan to arrive at the Dining Hall between 9:00 a.m. and 11:30 a.m. (EST) on Saturday, May 11, 2024. A camp map and driving directions are attached to this letter. Any registration related questions may be directed to the BSA National Office, 972-580-2444.

#### **EARLY ARRIVALS:**

If you need to arrive on Friday, May 10th due to travel arrangements, please select "Early Arrival" in the online registration system. The Early Arrival fee of \$55\* includes dinner on Friday and breakfast on Saturday. Early arrival check-in will be at the Love Dining Hall.

Note: For those who are not registered as early arrivals, your first meal will be lunch on Saturday, May 11th.

#### **AIRPORT TRANSPORTATION (Additional Fee):**

The most convenient airport for attending Bert Adams Scout Camp NCS is Hartsfield-Jackson Atlanta International Airport [ATL]. For an additional fee, the host council will provide two airport pick-up shuttle options:

- 1. Friday, May 10th at 5:00 PM for early arrivals
- 2. Saturday, May 11th at 9:00 AM for all others





The return shuttle will arrive at ATL by 12:00 pm on Friday, May 17th. The fee for roundtrip shuttle service is \$100 and is payable to the Atlanta Area Council. If you plan to use this service, you will need to reserve and pay for your seat by contacting the Local Council Host Liaison, Nicholas Scovanner (nscovann@scouting.org). PLEASE NOTE: Shuttle reservations must be submitted by May 1st, 2024.

#### BSA HEALTH & MEDICAL RECORD:

Your camp health screening will take place at check-in. Please make sure Part C of your BSA Annual Health & Medical Record has been signed by a Medical Doctor, Physician's Assistant (Master's degree) or a Licensed Nurse Practitioner within 12 months of the last day of this NCS session. Those without a current Annual Health & Medical Record will be required to obtain one at their own expense before being allowed to remain in camp.

# **PREREQUISITES (Select Sections):**

Please note that there are pre-requisite trainings which you MUST have before you attend you attend NCS. Please ensure you bring support materials (certificates) with you as proof. **Those** participants who arrive without their prerequisites completed will not be certified.

- Shooting Sports Director: NRA Basic (Rifle & Shotgun), NRA Instructor (Rifle & Shotgun)
- Aquatics Director: Current Lifeguard certification (BSA Lifeguard, Red Cross Lifeguard, YMCA Lifeguard, Starfish Aquatics Institute Starguard, Ellis & Associates International Lifeguard Training Program, or equivalent) Safe Swim Defense and Safety Afloat training and proven swimming skills.
- **COPE Director:** COPE Level I Instructor
- Climbing Director: Climbing Level I Instructor
- Resident Camp Director and Resident Camp Program Director: Online NCAP and Unlawful Harassment Prevention Training is available at on the NCS page at https://www.scouting.org/outdoorprograms/national-camping-school/
- **ALL:** BSA Youth Protection Training

#### **WEATHER:**

Some of the scheduled programming will take place outdoors. While daytime temperatures in May can be in the low to mid 80's, it may get chilly at night. Please bring suitable bedding, warm clothing, rain gear, and a hat.

#### **ACCOMODATIONS:**

Housing will be in BSA-style platform tents with foam mattresses. Bedding/linens will not be provided. If you need access to electricity for a CPAP machine, please bring an extension cord.







# DAY ONE CAMP-WIDE SCHEDULE (Saturday, May 11th):

7:00 am - 7:45 am Breakfast

8:00 am - 9:00am Staff Preparation in Section Areas

9:00am - 11:30 am Check-in, Registration, Section Interviews and Campsite Check-in

12:00 pm - 12:30 pm Lunch

12:30 pm - 12:45 pm Mealtime Presentation - Purposes of NCS

6:00 pm - 6:45 pm Dinner

6:30 pm - 6:45 pm Mealtime Presentation – Aims & Methods of Scouting

7:00 pm - 8:30 pm Course Instruction 8:30 pm - 9:30 pm Welcome Campfire 9:30 pm - 10:00 pm Cracker Barrel

10:00 pm - 11:00 pm Personal Time/Study Time

#### **DRESS CODE:**

National Camping School graduates set the example when it comes to wearing the right uniform at the right time in camp. BSA Field Uniform will be required for meals, formations and campfire. BSA Activity Uniform will be worn at all other times. Please be sure to bring enough BSA Activity Uniform polos and t-shirts to get you through the week.

### **EQUIPMENT/GEAR NEEDED BY PARTICIPANTS:**

Please see the attached document that lists the equipment and gear required during your week of National Camping School. Many sections require that you bring program items or copies of Council documents in addition to your personal camping gear.

# **VISITORS:**

Please do not plan to have visitors or additional attendees such as spouses or children. Only participants and faculty are permitted on camp property while the course is in session.

#### **DEPARTURE:**

Departure will be after graduation on Friday, May 17th. Participants who are enrolled in any retraining sections will be able to depart after lunch on Tuesday, May 14th.

# NATIONAL CAMPING SCHOOL TRADING POST:

While National Supply will not have a trading post at National Camping School, you can preview and purchase NCS items at the following website:

https://www.scoutshop.org/shop-by-scout/special-collections/national-camp-school.html

Items purchased from National Supply will be shipped directly to your home.





As a member of your council's resident camping leadership team, you will be providing Scouts with an experience that they will remember the rest of their lives. Thank you for making the decision to attend National Camping School.

Yours in Scouting

Mall Ragan

Matt Ragan NCS Course Director

\* The early arrival fee is handled through the event registration system. You may or may not be expected to cover it personally (discuss with your local council). The fee includes lodging the night prior to the start of the course, dinner Friday night and breakfast Saturday morning. No activities are planned for early arrivals as the staff is busy with course preparations.

#### **Attachments:**

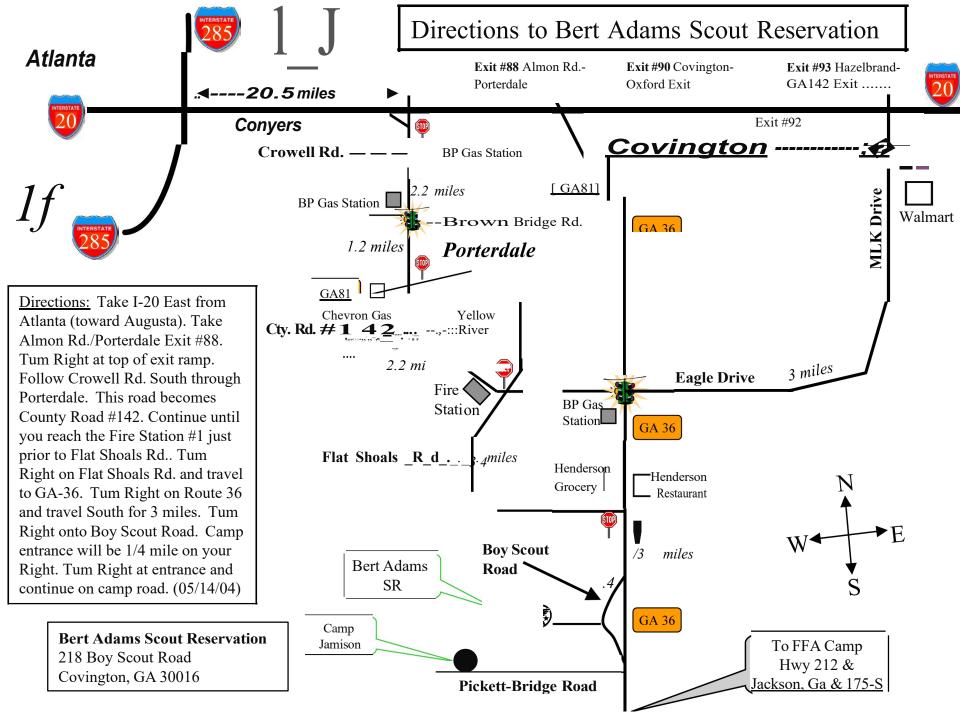
Driving Directions
Bert Adams Scout Camp Map
Equipment Needed by Students
BSA Annual Health & Medical Record

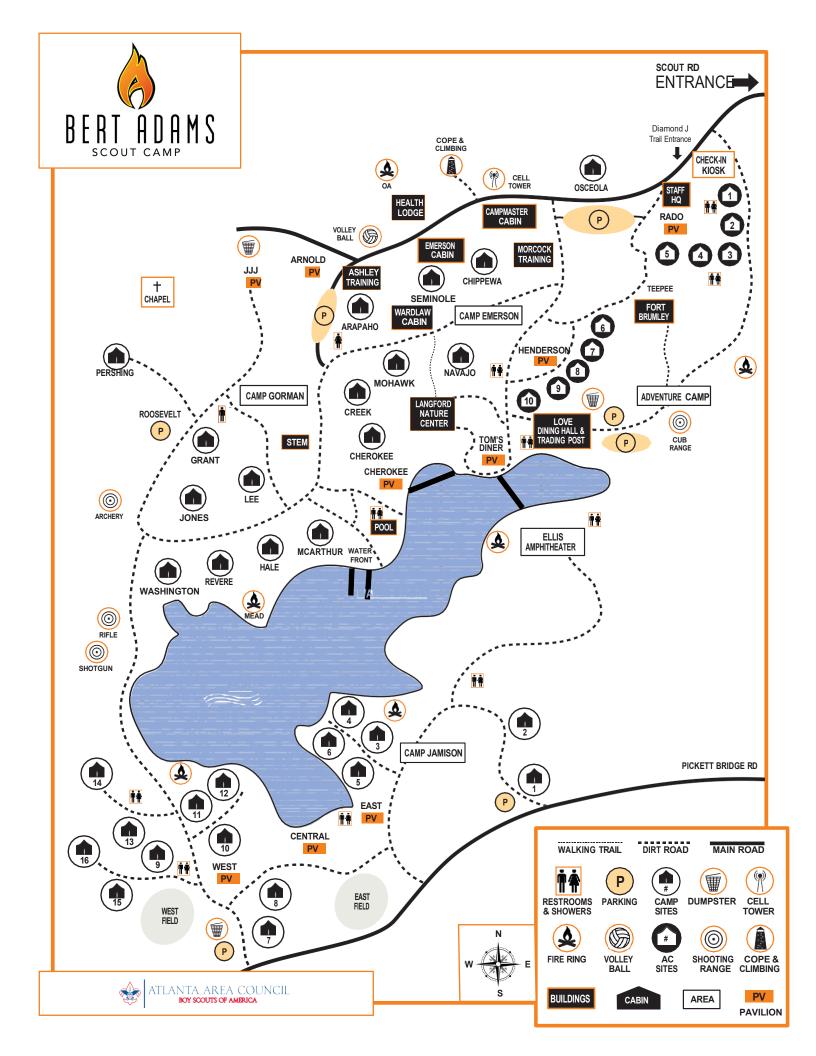
## Course start dates by section:

Camp Director (Full Course) - May 11
Program Director (Full Course) - May 11
Aquatics Director (Full Course) - May 11
Aquatics Director (Recertification Only) - May 11
COPE Director (Full Course) - May 11
COPE Director (Recertification Only) - May 11
Climbing Director (Full Course) - May 11
Climbing Director (Recertification Only) - May 11
Climbing Director (Recertification Only) - May 11
Ecology/Conservation (Full Course) - May 11
Outdoor Skills (Full Course) - May 11
Shooting Sports Director (Full Course) - May 11
Shooting Sports Director (Recertification Only) - May 14
CCPT (Full Course) - May 14









# EQUIPMENT NEEDED BY STUDENTS

ALL PARTICIPANTS SHOULD BRING						
Current BSA Medical Form (all sections completed)						
Two or more complete official Scout field uniforms	Toiletry items (soap, toothpaste, toothbrush,etc.)					
Washcloths & towels	Flashlight & pocketknife					
Camp or Scout t-shirts, Scout caps Sleeping bag, blanket, sheets, pillow/case	Paper, pen/pencil for taking notes Socks, underwear, shoes, outdoor clothing					
BSA Handbook	Socks, underwear, snoes, outdoor crothing Insect repellent and/or mosquitonet					
Job description, camp schedules, promotion materials	Rain gear					
PLUS SECTION PARTICIPA	ANTS SHOULD ALSO BRING:					
AQUATICS DIRECTOR SECTION						
CPR Certification for the Professional Rescuer	_Bathing suit (2)					
Current Lifeguard certification (by recognized agency)	Cap with visor, sunglasses, extratowelsSunscreen, sun hat					
First Aid Certificate Kneeling pads (for canoeing)	Sunscreen, sun nat Button-up, long-sleeve shirt, jacket or sweater, long					
Kneering pads (for canoeing) Sandals, canvas shoes or tennis shoes	Diagram or sketch of your camp waterfront area(s)					
Mask, snorkel and fins	Diagram of sketch of your camp water noncarea(s)					
COPE and CLIMBING SECTIONS						
Long pants, comfortable for climbing	Tennis shoes (or climbing shoes) and sturdy boots for hiking					
Sweatshirt, long-sleeve shirt	Leather palm gloves, bandanna orneckerchief					
Hydration system or water bottle(s)	Appropriate rain gear (noponcho's)					
Local Council COPE/Climbing Staff Training plan	Sunscreen					
Local Council COPE/Climbing Operations plan	Daypack					
ECOLOGY/CONSERVATION SECTION						
Binoculars	Small backpack or fanny pack					
Canteen   Hiking hoots (waterproof)	Field notebook					
Hiking boots (waterproof)  CAMP DIRECTOR SECTION	Camp conservation plan					
Camp long-range & maintenance plans	Camp budget & menus					
Camp long-range & maintenance plans Camp program/Leader's Guide	Camp budget & menus Camp staff organization chart					
Camp conservation plan	Staff manuals, training schedules					
Staff job descriptions & letter of employment	Brochures, maps, promotion material, etc.					
Laptop Computer	_					
PROGRAM DIRECTOR SECTION						
Camp Program materials	Camp Leaders Guides					
Program budget	Camp Staff Flow chart					
Water bottle	Program Schedule					
Laptop Computer						
OUTDOOR SKILLS, FIRST YEAR CAMPER						
Pocketknife	Compass (Pathfinder preferred)					
Day Pack	_ water bottle					
TREK LEADER						
Pocketknife						
Hiking boots & comfortable incampshoes						
Personal First Aid Kit Compass (Pathfinder preferred) Pack & frame or combo pack (suitable forovernight hike)						
Plate, cub bowl, eating utensils, water bottle						
Work gloves						
Backpacking tent, ground cloth &, pad						
SHOOTING SPORTS SECTION						
Current NRA pre-requisite training certification records						
Eye & ear protection						
Long-sleeve cotton shirt						

# Part A: Informed Consent, Release Agreement, and Authorization



Full name:	High-adventure base participants:				
Date of birth:	Expedition/crew No.: or staff position:				
	or starr position.				
Informed Consent, Release Agreement, and Authorization					
I understand that participation in Scouting activities involves the risk of personal injury, including death, due to the physical, mental, and emotional challenges in the activities offered. Information about those activities may be obtained from the venue, activity coordinators, or your local council. I also understand that participation in these activities is entirely voluntary and requires participants to follow instructions and abide by all applicable rules and the standards of conduct.  In case of an emergency involving me or my child, I understand that efforts will be made to contact the individual listed as the emergency contact person by the medical provider and/or adult leader. In the event that this person cannot be reached, permission is hereby given to the medical provider selected by the adult leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery, or injections of medication for me or my child. Medical providers are authorized to disclose protected health information to the adult in charge, camp medical staff, camp management, and/or any physician or health-care provider involved in providing medical care to the participant. Protected Health Information/Confidential Health Information (PHI/CHI) under the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. §§160.103, 164.501, etc. seq., as amended from time to time, includes examination findings, test results, and treatment provided for purposes of medical evaluation of the participant, follow-up and communication with the participant's parents or guardian, and/or determination of the participant's ability to continue in the program activities.  (If applicable) I have carefully considered the risk involved and hereby give my informed consent for my child to participate in all activities offered in the program. I further authorize the sharing of the information on this form with any BSA volunteers or professionals who need to know of medical conditions that may require special conside	I also hereby assign and grant to the local council and the Boy Scouts of America, as well as their authorized representatives, the right and permission to use and publish the photographs/film/ videotapes/electronic representations and/or sound recordings made of me or my child at all Scouting activities, and I hereby release the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from any and all liability from such use and publication. I further authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage, and/or distribution of said photographs/film/videotapes/electronic representations and/or sound recordings without limitation at the discretion of the BSA, and I specifically waive any right to any compensation I may have for any of the foregoing.  Every person who furnishes any BB device to any minor, without the express or implied permission of the parent or legal guardian of the minor, is guilty of a misdemeanor. (California Penal Code Section 19915[a]) My signature below on this form indicates my permission.  I give permission for my child to use a BB device. (Note: Not all events will include BB devices.)  Checking this box indicates you DO NOT want your child to use a BB device.  NOTE: Due to the nature of programs and activities, the Boy Scouts of America and local councils cannot continually monitor compliance of program participants or any limitations imposed upon them by parents or medical providers. However, so that leaders can be as familiar as possible with any limitations, list any restrictions imposed on a child participant in connection with				
own behalf and/or on behalf of my child, I hereby fully and completely release and waive any and all claims for personal injury, death, or loss that may arise against the Boy Scouts	programs or activities below.				
of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with any program or activity.	List participant restrictions, if any:				
related parties, or other organizations associated with any program or activity.					
I understand that, if any information I/we have provided is found to be inaccurate, it may limit and Philmont Scout Ranch, Philmont Training Center, Northern Tier, Sea Base, or the Summit Bechtel Resand weight requirements and restrictions, and understand that the participant will not be all met. The participant has permission to engage in all high-adventure activities described, except as parent or guardian's signature is required.  Participant's signature:	serve, I have also read and understand the supplemental risk advisories, including height lowed to participate in applicable high-adventure programs if those requirements are not specifically noted by me or the health-care provider. If the participant is under the age of 18, a				
Parent/guardian signature for youth:	Date:				
(If participant is und	er the age of 18)				
Complete this section for youth participants only: Adults Authorized to Take Youth to and From Events: You must designate at least one adult. Please include a phone number.					
	Name				
Name:	Name:				
Phone:	Phone:				
Adults NOT Authorized to Take Youth to and From Events:					
Name:	Name:				



Part B1: General Information/Health History

Par	( B	I: General information/Health	HISTOLÀ			
Full r	name	Đ:		Ü	ure base participants:	
Date of birth:					w No.:	
				or stair position.		
Age:		Gender:	Height (inches):		Weight (lbs.):	
Address	3:					
City:		State:		ZIP code:	Phone:	
Unit lead	der:			Unit leader's	mobile #:	
Council I	Name/N	lo.:			Unit No.:	
		Insurance Company:				
•	Please	attach a photocopy of both sides of the insurance card. If you	do not have medical ins	urance, enter "none	° above.	
In case	of em	ergency, notify the person below:				
Name:_				Relationship:		
Address	s:		Home phor	ne:	Other phone:	
		name:				
Haalf	th Hi	story				
		have or have you ever been treated for any of the following?				
Yes	No	Condition			Explain	
		Diabetes	Last HbA1c percentage	e and date:	Insulin pump: Yes 🔲 No	
		Hypertension (high blood pressure)				
		Adult or congenital heart disease/heart attack/chest pain (angina)/ heart murmur/coronary artery disease. Any heart surgery or procedure. Explain all "yes" answers.				
		Family history of heart disease or any sudden heart-related death of a family member before age 50.				
		Stroke/TIA				
		Asthma/reactive airway disease	Last attack date:			
		Lung/respiratory disease				
		COPD				
		Ear/eyes/nose/sinus problems				
		Muscular/skeletal condition/muscle or bone issues				
		Head injury/concussion/TBI				
		Altitude sickness				
		Psychiatric/psychological or emotional difficulties				
		Neurological/behavioral disorders				
		Blood disorders/sickle cell disease				
		Fainting spells and dizziness				
		Kidney disease				
		Seizures or epilepsy	Last seizure date:			
		Abdominal/stomach/digestive problems				
		Thyroid disease				
		Skin issues				

CPAP: Ye: ☐ No ☐

Last surgery date:



Obstructive sleep apnea/sleep disorders

List any other medical conditions not covered above

List all surgeries and hospitalizations

Full name:	re base participants:							
Data of hirth:				staff position:				
Allergies/Medications DO YOU USE AN EPINEPHRINE AUTOINJECTOR? Exp. date (if yes)	□ YES	□NO	do you use an as inhaler? Exp. daí	THMA RESCUE te (if yes)	□ YES	□NO		
Are you allergic to or do you have any adverse re	eaction to any of the follow	ving?						
Yes No Allergies or Reactions	E	xplain	Yes No Allergi	es or Reactions	Explain			
Medication			Plants	-/				
Food			Insect bite	s/stings				
List all medications currently used, in					1. 11. 1			
☐ Check here if no medications are	routinely taken.	☐ If additional s	pace is needed, please lis	st on a separate sheet ar	nd attach.			
Medication	Dose	Frequency		Reason				
YES NO Non-prescription	medication administra	tion is authorized with th	hese exceptions:					
Administration of the above medications is appr		non lo addion20d with the						
Parent/guard	dian signature	/ .	MD/DO, NP, or P.	A signature (if your state requires sign	ature)			
•	•				,			
Bring enough medications in sufficie			sure that they are NOT expired,	including inhalers and EpiPens	. You SHOULD NOT S	STOP taking		
any maintenance medication unles	ss instructed to do so by	y your doctor.						
Immunization								
The following immunizations are recommended.	Tetanus immunization is re	equired and must have bee	en received within the last 10	Please list any addition	nal information abou	ut vour		
years. If you had the disease, check the disease  Yes No Had Disease	e column and list the date		Date(s)	medical history:	nai illioilliadioil abo	at your		
Tetanus			(.)					
Pertussis	3							
Diphther	ia							
Measles.	/mumps/rubella							
Polio				DO NOT WRITE IN THIS	S BOX.			
Chicken F	Pox			Review for camp or special act				
Hepatitis A	A			Reviewed by:				
Hepatitis				Date:				
Meningit	tis			Further approval required:				
Influenza	1			Reason:				
Other (i.e.	., HIB)			Approved by:				
	n to immunizations (form	roquirod)		Date:				



# Part C: Pre-Participation Physical This part must be completed by certified and licensed physicians (MD, DO), nurse practitioners, or physician assistants.

Full name:				High-adventure base participants:  Expedition/crew No.:			
D-4					staff position:		
including one	of the national high-		er to the supplemental info		g experience. For individuals ne following pages or the for		
Please fill in the follo	owing information:						
	Y	es No			Explain		
Medical restrictions to p	participate						
Yes No All	ergies or Reactions	Ехр	lain	Yes No	o Allergies or Reaction	ns	Explain
Medic	cation				Plants		
Food					Insect bites/stings		
Heimbt (imak	)	Wainh (lba )	ВМ		Blood Broo		Pulse
Height (inch	ies)	Weight (lbs.)	DIVI		Blood Pres	sure	Puise
	Normal Abnor	mal Explain Abno	rmalities Exar	niner's	Certification		
Eyes		]	I certify		viewed the health history and outing experience. This partic		nd find no contraindications for tions):
Ears/nose/throat		1	Tru	e False		Explain	
Lais/110se/tilloat					Meets height/weight requir	rements.	
Lungs					Has no uncontrolled heart  Has not had an orthopedi		
Heart		]				ths or possesses a lette	r of clearance from his or her
Abdomen		1			Has no uncontrolled psych		
7 13 40 11 10 11					Has had no seizures in the	*	
Genitalia/hernia					Does not have poorly cont  If planning to scuba dive, of		asthma, or seizures.
Musculoskeletal		]		_	pg,	,	,
		1	Examir	ner's signat	ure:		Date:
Neurological			Examin	er's printed i	name:		
Skin issues							
Other							ZIP code:
Height/Weight Restrict If you exceed the maximu accessible roadway, you Maximum weight for he	um weight for height a may not be allowed t		hart and your planned high	-adventure a	ctivity will take you more than	,	

Height (inches)	Max. Weight						
60	166	65	195	70	226	75	260
61	172	66	201	71	233	76	267
62	178	67	207	72	239	77	274
63	183	68	214	73	246	78	281
64	189	69	220	74	252	79 and over	295

