



DATE: December 13, 2023

TO: Camp Ranger Basic Participants, March 3-8, 2024

FROM: **Nick Scovanner**, Camp Ranger Basic Lead Faculty, Atlanta Area Council - Bert Adams Scout Camp
Kevin Stickelman, Facility Manager, Philmont Scout Ranch

Welcome to the Scouting University Camp Ranger Basic course at Philmont Scout Ranch in Cimarron, NM! This letter contains important information to help you prepare for the training session. You are confirmed to attend Camp Ranger Basic and on behalf of the faculty, we eagerly look forward to having you with us at Philmont Scout Ranch.

The course liaison for this camp school is Nick Scovanner. He can be contacted at Nicholas.Scovanner@Scouting.org or (404) 662-9648.

Check list to help you prepare:

- BSA Annual Health and Medical Record, Parts A/B/C. Available [here](#).
- Completion of all Camp Ranger Basic “Learning Plan” modules available in MyBSA on the Employee E-Learning Site. You can connect to all the modules there. For a How-To access document, [click here](#).
- Course location: Philmont Scout Ranch, 17 Deer Run Road, Cimarron, NM 87714. Follow signs to the Philmont Training Center.

CAMP RANGER BASIC CHECK IN: Please plan to arrive between 1:00 p.m. and 4:00 p.m. (MST) on Sunday March 3, 2024. Check-in is at the PTC office upon arrival.

CAMP RANGER BASIC CHECKOUT: Departure will be mid-day on Friday, March 8, 2024. Please remove personal items from roofed housing units no later than 9:00am.

Housing will be in heated cabins with showers. **Bedding and linens are provided.** Cabins are not attached to the conference rooms. Some walking will be required. Please dress for weather and snow is a possibility. The telephone number at **Philmont Scout Ranch is 575-376-2281** in case of emergency. Internet Wi-Fi and cellular coverage is available throughout the Philmont Training Center campus.

If you are arriving early due to travel arrangements, you can come on Saturday. The early arrival fee is \$50, which includes dinner on Saturday March 2nd and breakfast and lunch Sunday March 3rd. Your council will be billed if you arrive early so be sure to consult with them prior to arriving early. Please notify Ollie.Burks@scouting.org if you will arrive early.

Additional Training Information

- Pre-Conference Chainsaw Certification program – There is an optional pre-course starting Friday March 1st where you can earn your BSA Chainsaw certification. Please select this pre-course during your registration for Camp Ranger Basic. If you need assistance, please email Ollie. Chainsaw pre course participants should arrive Thursday evening for the 8am start time on Friday morning. The course will conclude Sunday before the start of the Camp Ranger Basic course.



- During this course you will also get Certified in Red Cross CPR for the professional Rescuer and RHOVA Driver Training. There are required online modules to take in preparation for these two additional certifications. You will receive information from Nick on these topics in the weeks leading up to the course.

A participant roster will be circulated prior to the course to facilitate carpooling. We will be wearing our BSA Field uniform in the morning and for dinner and evening activities. During the afternoons you will be “hands on” training in trade skills, so you should dress appropriately. Also, check the weather! It can get cool this time of year and some of your “hands on” time will be outdoors. Layering works well.

Please bring your completed Health and Medical Record A/B/C Form and skills inventory with you. You may turn these both in when you check in.

Covid-19 Protocol

The safety of our Scouts, volunteers, employees, and communities continues to be our top priority. We must continue our vigilance to assure that youth and their families are safe while they enjoy the many benefits of Scouting. We encourage everyone to consult with their physician and get vaccinated. Currently, there are no requirements for masking, vaccination, and proof of negative tests prior to arriving. However, we encourage guests to bring a mask. Please feel free to wear a mask at your discretion.

Additional Housing Details

Each heated housing unit sleeps 2 to 4 guests and includes a small refrigerator, microwave, clock radio, and private bath. Blankets, sheets, pillows, and towels are provided. Irons, ironing boards, and other items are available. There is a mid-week towel exchange, but daily housekeeping is not provided. Your housing assignment will be made by the Camp Ranger leadership. Rooms do not have telephones or televisions.

Laundry

A coin-operated laundry with washers and dryers is located at PTC and is open 24 hours. Laundry detergent and dryer sheets are available for sale in the Laundromat dispensing machine, along with a change machine. Detergent and dryer sheets are also available at the Tooth of Time Traders. Change is available at the PTC Registration Office.

The following pages include:

- Packing List
- Directions to Philmont
- Camp Ranger Basic Skills Inventory

We are pleased you will be attending this important training session. If you have any questions as you prepare, please do not hesitate to contact Nicholas.Scovanner@Scouting.org or (404) 662-9648.



Packing List – Camp Ranger Basic – Philmont Scout Ranch

- Current BSA Medical Form (sections A/B/C completed)
- Work clothes and gloves (for hands-on sessions)
- Layered clothing for daytime temperatures in the 30's to 70's and nighttime temps down to the teens.
- BSA field uniform
- Rain gear
- "Work casual" clothing for classroom sessions (jeans, scouting branded shirts)
- Toiletry items (soap, toothpaste, toothbrush, etc.)
- Water Bottle/Nalgene
- Flashlight & pocketknife (careful if you're flying, only in checked luggage)
- Camp or Scout t-shirts, Scout caps
- Laptop, paper, pen/pencil for taking notes
- Socks, underwear, shoes, outdoor clothing
- Job description, camp schedules, promotion materials
- Camp conservation plan
- Camp maintenance plan
- Camp promotional material to share
- Camp Budget & Council Long Range Plan
- Building maintenance records
- Personal Goals



Getting to Philmont

From Denver or Colorado Springs:

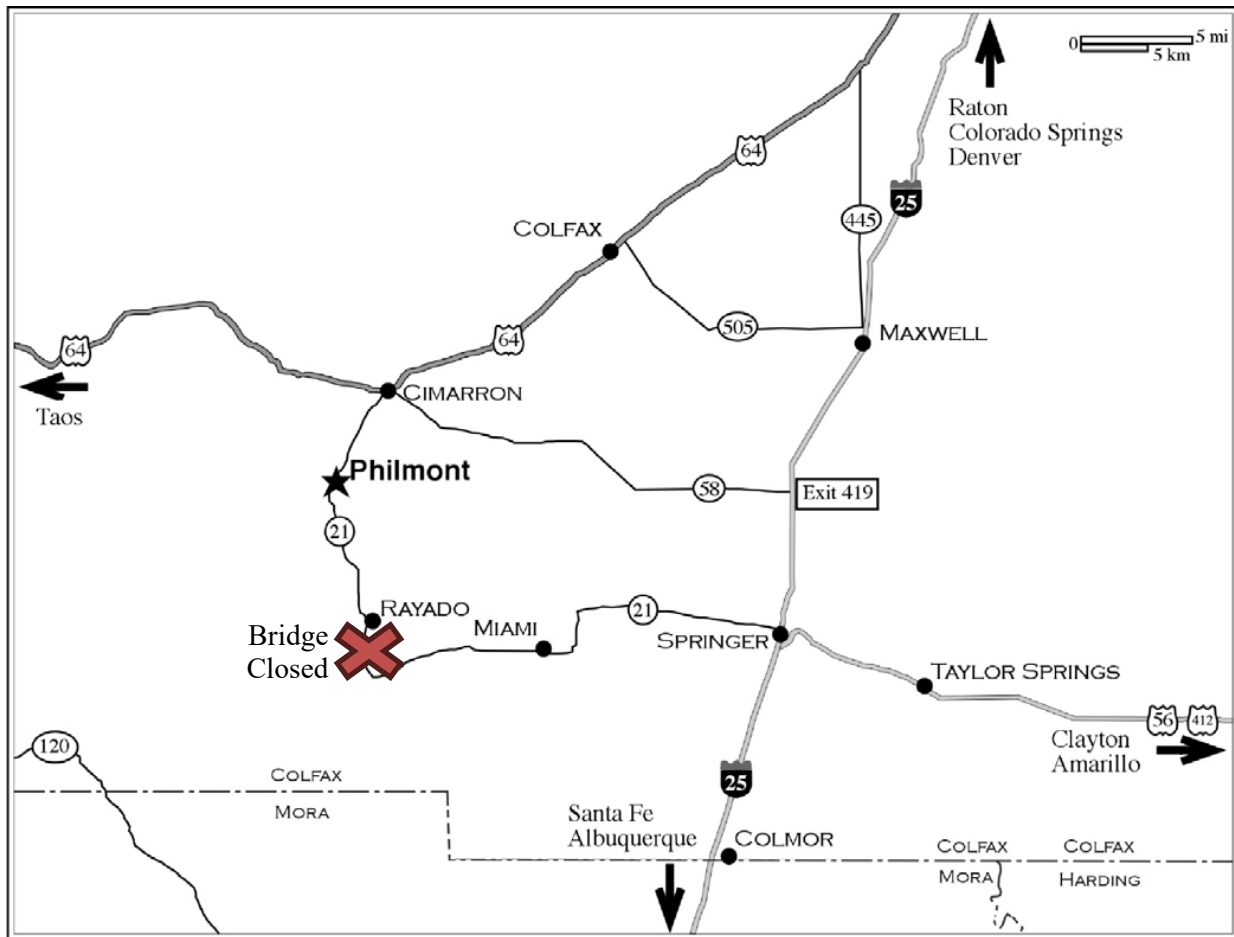
Go south on Interstate 25 to Raton, New Mexico (17 miles south of the Colorado border). Four miles south of Raton take Exit 446 onto Highway 64 and drive about 40 miles to Cimarron.

From Albuquerque:

Go north on Interstate 25 about 200 miles to Springer, New Mexico. Three miles north of Springer, take Exit 419 onto Highway 58 and drive about 20 miles to Cimarron. Please note that State Highway-21 from Springer is closed at the Rayado Bridge.

From Cimarron to Philmont

When you reach Cimarron, turn left (south) on State Highway 21 and drive approximately 4 miles to Philmont Scout Ranch. As you enter Philmont, you will see several buildings before you reach your destination; these buildings are other parts of Philmont Base Camp, such as the Administration Building. Look for the brown Philmont Training Center sign near mile-marker 4 and turn left (east) onto Orchard Circle. The Villa Philmonte, the Mediterranean-style home of the Phillips family, is located on the grounds of the Philmont Training Center and will serve as a guide to those arriving by car.



CAMP RANGER BASIC

Skills Inventory

Name: _____ Council: _____

Camp Name: _____ Location: _____

Previous Work Experience: _____

I am skilled at: (carpentry, plumbing, electrical etc.) _____

I hold the following certificates or degrees: (master plumber, waste water treatment, public water supply, certified fishing instructor etc.) _____

Areas in which I am competent, but would like to learn more: _____

Please fill out and turn in when you check at Camp Ranger Basic.