ROUND TABLE
75-MINUTE FORMAT

-15:00 – 00:00  NETWORKING TIME (Optional)

00:00 – 10:00  OPENING
   1. Welcome
   2. Pledge of Allegiance
   3. Scout Oath & Law
   4. Announcements via handouts, website postings, email, etc.

10:00 – 25:00  HOT TOPICS
   1. National or council information that significantly impacts local
      Scouting or requires immediate volunteer action (such as program
      changes, new membership recruitment tools, fee changes, new
      opportunities, etc.)

25:00 – 30:00  SAFETY MOMENT

30:00 – 35:00  MEMBERSHIP MOMENT

35:00 – 65:00  BREAKOUTS (TRAINING & DISCUSSION)
   1. Cub Scouts
   2. Scouts BSA

65:00 – 75:00  CLOSING

75:00 – 90:00  NETWORKING TIME (Optional)

NOTES: Suggested times may be adjusted as necessary. The roundtable format may also be
used for virtual, in-person and hybrid roundtables.

Opening, Hot Topics, Safety Moments, Membership Moments, Breakouts and Closings are
supported by National Service Center videos or other National Service Center resources.
National Service Center videos can be downloaded from the Roundtable Resources webpage
and shown to on-site participants. https://www.scouting.org/commissioners/roundtable-support/

Boy Scouts of America, June 2023