This planning worksheet will help all commissioners meet the service needs of their units through short-term advance planning. Due to the changing nature of our units’ needs over the course of a Scouting year, it makes sense to plan 3 to 6 months ahead rather than for a complete year. A flexible short term plan allows for unit needs to be met quickly.

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**ROUND TABLE ADVANCE PLANNING WORKSHEET**

**______ to ________, 20____**

Opening:  
Hot Topic:  
Safety Moment:  
Membership Moment:  
Cub Scout Breakout:  
Scouts BSA Breakout:  
Breakout:  
Closing:

Opening:  
Hot Topic:  
Safety Moment:  
Membership Moment:  
Cub Scout Breakout:  
Scouts BSA Breakout:  
Breakout:  
Closing:

Opening:  
Hot Topic:  
Safety Moment:  
Membership Moment:  
Cub Scout Breakout:  
Scouts BSA Breakout:  
Breakout:  
Closing:

Opening:  
Hot Topic:  
Safety Moment:  
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Cub Scout Breakout:  
Scouts BSA Breakout:  
Breakout:  
Closing: