

Commissioner Tools Roundtable Meeting Information Instructions

In Commissioner Tools, select Roundtable

1. Under “Create New Roundtable”, enter a future/scheduled roundtable meeting date
2. Select the program(s) that will be attending then click on “Schedule Roundtable”
3. Change the date/time if needed (time defaults to the time roundtable is created)
4. Enter the address meeting and the virtual meeting link
5. Click Schedule. Only the earliest scheduled date RT meeting will display on the dashboard
6. Once the scheduled date has passed, then the next scheduled meeting will display (if any)

Next Roundtable

| | |
|------------|----------|
| Date | Time |
| 03/02/2023 | 07:00 PM |

Location

3611 SW Jewell St
Topeka KS 66614

[View Map](#)

Virtual Location

<https://www.facebook.com/jayhawkcouncil>

Commissioner

[Christopher Jones](#)