



# 2021 Camping Attendance Information & 2022 NCAP Intent to Operate Submission Instructions



**Why:** Camping attendance is a key, leading indicator of the health of our Scouting program! Camping attendance information illustrates how well a unit's outdoor program is functioning and can be a leading indicator of Scout retention.

Tracking annual camping attendance can also be a positive marketing and PR opportunity for Scouting. The BSA is regularly contacted by news outlets to showcase the best camps and outdoor programs Scouting offers. Providing these positive camping numbers and stories helps tell Scouting's story in our communities. Additionally, sharing with donors and other Scouting supporters how many Scouts attend camp is an exciting way to demonstrate Scouting's impact!

**What:** Previously, the National Council asked for an annual "camping report". This previous version was tied to the Journey to Excellence program and was submitted via the online camping manager. Then, somewhat redundantly, similar information was collected during the annual NCAP "Intent to Operate". Now, both a simpler request for camping attendance and the annual NCAP Intent to Operate submission will be combined to ease the burden.

**How:** 2021 camping attendance information and 2022 NCAP Intent to Operate(s) must be submitted through the online submittal system. This link can be found on [www.scouting.org/NCAP](http://www.scouting.org/NCAP) beginning **September 1st**.

**When:** All 2021 camping attendance information and 2022 NCAP Intent to Operate(s) **must be submitted no later than October 29<sup>th</sup>**. The online submission system will open on September 1, 2021.

**Help:** For questions related to either the 2021 camping attendance information submission or the 2022 NCAP Intent to Operate(s), please email [outdoorprograms@scouting.org](mailto:outdoorprograms@scouting.org).

## Camping Attendance Information Submission

The first information that will be requested from your council is 2021 camping attendance.

### ***Please note:***

- This information will only be submitted one time per council.
- The 2021 camping attendance data collection period is from *September 1, 2020-August 31, 2021*. Any camping attendance that qualifies during that period should be counted.
- Unlike previous years, you will only be asked for total attendance for your council by camp type— it will not be necessary to submit by units or district(s).
- Please note, questions will be asked regarding both in-council Scouts who attended your camp programs and Scouts who attended your council's camp programs from out-of-council.

## 2021 Camping Attendance Information Definitions

**Day Camp:** Programs reported in this category must have been conducted by the council in accordance with the National Camp Accreditation Program (NCAP). Day camp is an organized, **two-to-five-day program** for any Scout age youth, under certified leadership at an approved site, during daylight or early evening hours, *but not overnight*. [See NCAP Standard SA-001.](#)

Questions regarding Day Camp attendance will be asked for Cub Scouts, Scouts BSA, Venturing and Sea Scout *youth*. If you did not have day camp attendance in one or more of these categories, simply mark that question with a zero.

**Long-Term Camp:** Programs reported in this category must have been conducted by the council in accordance with the National Camp Accreditation Program (NCAP). A long-term camp is a council-organized camp of **four nights or more** that operates under council-retained leadership and can include static campsites, transient campsites, adventure or trekking programs, or some combination thereof.

Questions regarding long-term camp attendance will be asked for Cub Scouts, Scouts BSA, Venturing and Sea Scout *youth*. Long-term camps may include “resident” camp programs, week-long training programs etc. so long as they meet the definition of “long-term camp”. [See NCAP Standard SA-001.](#) If you did not have long-term camp attendance in one or more of these categories, simply mark that question with a zero.

## 2021 Camping Attendance Information Questions

1. How many Cub Scout day camps did you operate?
2. How many Cub Scouts attended your Cub Scout day camps? (Total Scouts - in council and out of council youth)
3. How many Cub Scout packs from your council attended your Cub Scout day camps?
4. How many Cub Scouts from your council attended your Cub Scout long-term camps?
5. How many Cub Scouts from out of council attended your council's Cub Scout long-term camps?
6. How many of your council's Cub Scout packs attended any long-term camp (in or out of council)?
  
7. How many Scouts BSA day camps did you operate?
8. How many Scouts BSA attended your Scouts BSA day camps? (Total Scouts in council and out of council youth)
9. How many Scouts BSA troops from your council attended your Scouts BSA day camps?
10. How many Scouts BSA from your council attended your Scouts BSA long-term camps?
11. How many Scouts BSA from out of council attended your council's Scouts BSA long-term camps?
12. How many of your council's Scouts BSA troops attended any long-term camp (in or out of council)?
  
13. How many Venturers and Sea Scouts from your council attended your Venturing/Sea Scout Long-term camps?
14. How many Venturers and Sea Scouts from out of council attended your council's Venturing/Sea Scout long-term camps?
15. How many of your council's Venturing and Sea Scout crews/ships attended any long-term camp (in or out of council)?
  
16. How many camp staff (Total number of youth and adults) served at your long-term camps?



# 2022 NCAP Intent to Operate(s) Submission

NCAP requires an intent to operate be submitted annually for camp property(s) and long-term camp(s) operated by BSA councils (see NCAP Standard AO-802). Intent to operate(s) will only be approved for council's authorized to operate long-term camps on that specific camp property according to their current Authorization to Operate. If you have questions about your council's current NCAP Authorization to Operate, please email [ncap@scouting.org](mailto:ncap@scouting.org).

## 2022 Intent to Operate Information Needed:

As you prepare to submit your 2022 NCAP Intent to Operate, please be prepared with the following information:

- Council NCAP contact information – both council NCAP chair and staff adviser
- Dates of operation (Start and End) for all long-term camps
- Proposed dates of NCAP Assessment (1<sup>st</sup> and 2<sup>nd</sup> choices)
- Type of long-term camp (Cub Scout, Scouts BSA, Venturing/Sea Scouting)
- Camp Director Name and Contact Information
- Camp Website
- Whether you will operate one of the following programs:
  - All-Terrain Vehicle (ATV)
  - Personal Watercraft (PWC)
  - Pistol, Chalk ball/Paintball, Cowboy-Action, Sporting Arrows
  - Trek Program (according to definition of "trek" in NCAP Standard PS-218)

## 2022 Intent to Operate Submittal Process:

- Step 1: Gather 2021 Camping Attendance Information.
- Step 2: Gather 2022 Council NCAP contact information.
- Step 3: Be prepared with dates of all long-term camp(s), camp director name, website, and whether you will operate programs indicated above.
- Step 4: Enter the online submittal system (via link posted at [www.scouting.org/ncap](http://www.scouting.org/ncap) beginning September 1st). All submissions will be done through the same link. Councils with multiple camp properties and long-term camps will be able to enter each one through the same linked system.
- Step 5: Submit 2021 Camping Attendance Information (only one time per council).
- Step 6: Submit each camp property that hosts a long-term camp(s). Camp properties that host more than one long-term camp must enter each long-term camp separately. For definition of camp property and long-term camp, please see NCAP standard SA-001). You can exit and reenter the system as needed.
- Step 7: Submit each camp property that does not host a long-term camp(s), if any.
- Step 8: National Council reviews 2022 Intent to Operate(s) upon receipt and sends confirmation to operate within 30 days of submission.

**Reminder: All 2022 Intent to Operate Submissions are due no later than October 29, 2021.**