

Camp/Property Sustainability Data Sheet

Council Name: _____ Council Number: _____ Council Headquarters city/state: _____

Council contact name: _____ Camp Name: _____

Contact Email: _____ Phone: _____

Instructions for Completing This Form

Gather the requested information for the council and for each camp property AND for any long-term camp that you operate not on a council camp property. The information should be obtained from your council camping and financial data.

Question		2017	2018	2019	2020	Instructions
1.	How many weeks does long-term camp operate on this property?					Gather from camping data. Aggregate all long-term camps.
2.	What is the camp fee charged for long-term camps at this property?					Primary long-term camp fee for youth participants.
3.	How many participants attended/capacity in long-term camp (attended/capacity)	/	/	/	/	Information from camp attendance.
4.	How many council/district day camps, short-term camps or events occurred?					Count activities during each year. No need to distinguish type.
5.	How many participants attended day camps, short-term camps or events?					Use real numbers if available; estimate if not.
6.	What were the actual revenues from long-term camp(s)?					These are gross revenues from all long-term camps at camp property. Council financials.
7.	What were the actual expenses from long-term camp(s)?					These are gross expenses from all long-term camps at camp property. Council financials.
8.	What were the actual revenues from day camps and short-term camps?					Balance of camping/activity revenues assigned to camp property.
9.	What were the actual expenses from day camps and short-term camps?					Balance of camping/activity expenses assigned to camp property.
10.	What other revenues were generated at this camp property?					Typically, non-Scout camping revenues (rentals, oil and gas, timber, etc.).
11.	What other expenses were generated at this camp property?					All other year-round expenses.
12.	What is the council's allocated insurance, overhead, debt service, professional and support personnel expense allocated to this camp property?					Sum lines 5 through 12 on the Council Sustainability Data Sheet and have council professional staff allocate % of that total to each camp. Explain basis below.
13.	Aggregated revenues:					Add rows 6, 8, 10.
14.	Aggregated expenses:					Add rows 7, 9, 11 and 12.

Question		2017	2018	2019	2020	Instructions
15.	Net gain/loss					Subtract row 14 from row 13.
16.	Aggregate return:					((Divide row 13 by row 14) then subtract 1) multiply by 100
17.	What is depreciated value of camp facilities, program equipment, assets (other than land) at the camp property (or camp)?					From council finances, fund 2.
18.	Return on depreciated investment					(Divide row 15 by row 17) then multiply by 100
19.	Calculated National minimum expectation:					Multiply row 14 by 1.05.
20.	Calculated National goal:					(Row 17 multiplied by 0.05) + Row 19

Please explain the basis for allocation of line 12 expenses to this camp (user days, revenues, other method)?

We certify that this information has been reviewed by the council's executive committee/board.

<hr/> Council President	<hr/> Council Commissioner	<hr/> Council VP of Outdoor Adventures/Program	<hr/> Scout Executive
<hr/> Date	<hr/> Date	<hr/> Date	<hr/> Date