



Commissioner Technology Focus Group (CTFG) Status Report

December 16, 2020

There have been several updates to various aspects of BSA's technology that affects commissioners since this status report was last issued. Please share this widely with your Commissioners.

Updated Distribution List

Please continue to send updates to the distribution list for this periodic status report to rick_hillenbrand@alum.mit.edu.

My.Scouting Doesn't Complete Loading

You may have already discovered this 'trick' that many My.Scouting users have shared when either the My.Scouting landing page or one of the apps within My.Scouting fails to load. I.e., you get the spinning tops screen. If it takes more than 30 seconds for a page to load, try "refreshing" the page. Sometimes more than once. We recognize this is not an ideal behavior, but it does work.

Enhanced My Training and My Profile

Take a moment and look at the redesigned and enhanced My Training and My Profile tools within My.Scouting. In the My Profile tool you can update many of your personal information items, as well as print membership cards.

My Youth Protection Training

Select one of the Youth Protection Trainings below. New leaders are required to take Youth Protection Training prior to registration and before volunteer service with youth begins. To take other BSA trainings, go to Training Courses by Program below. To view and take trainings specific to your position, select the Requirements tab.

🕒 YPT Status: **ACTIVE** Additional guidance in YPT

Youth Protection Training Y01	Completed 12 / 01 / 2020	Expires 12 / 01 / 2022	Retake Course >
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Training Courses by Program

- Cub Scouting
- Scouts BSA
- Venturing
- Sea Scouts
- Exploring Youth
- Exploring Adult
- Position Specific Training
- Expanded Learning

Commissioner Tools Enhancements

Commissioners now have the ability to view **unit advancement** and **activity reports** from within **Commissioner Tools** by following these steps: Navigate to the organization level where the unit(s) of interest reside (district or sub-district), select the CONTACTS tab, select the unit (by selecting a unit the



icons in the 'gray' bar become enabled), select the PRINT icon and click which report you want, including the ability to print the unit's current charter. When the report opens enter the date for report range. Note, if there are no entries, the returned report will have no data.

Example without unit selected:

The screenshot shows the BSA Organization Navigator interface for 'Old Dominion 24'. The left sidebar contains navigation options: Commissioner Tools, Organization Dashboard, Contacts (highlighted), and Roundtable. The main area displays a table of units with columns: Program, Gender, Unit Number, Chartered Organization, Last Contact, Last Contact Score, and Change in Score. The table contains three rows of data.

Program	Gender	Unit Number	Chartered Organization	Last Contact	Last Contact Score	Change in Score
	F	Pack 0088	Laurel Hill Elementary School PTA	2020-10-12	3	▲ 0.3
	B	Pack 0150	Annandale Methodist Mens Fellowship	2020-05-26	1.5	▼ 0.5
	F	Pack 0612	Hung Vuong Youth Group	2020-09-02	4.5	—

Example with unit selected:

This screenshot is similar to the previous one, but the first unit, 'Laurel Hill Elementary School PTA', is selected, indicated by a red circle around its radio button. A red arrow points to the 'Print' icon in the top toolbar, which is now active.

Program	Gender	Unit Number	Chartered Organization	Last Contact	Last Contact Score	Change in Score
	F	Pack 0088	Laurel Hill Elementary School PTA	2020-10-12	3	▲ 0.3
	B	Pack 0150	Annandale Methodist Mens Fellowship	2020-05-26	1.5	▼ 0.5
	F	Pack 0612	Hung Vuong Youth Group	2020-09-02	4.5	—
	B	Pack 0678	St Johns Methodist Men	2019-11-19	4	▲ 1



Example after selecting the PRINT icon:

This screenshot shows the report selection menu that appears after clicking the 'Print' icon. The menu is highlighted with a green box and contains three options: 'Activity Summary Report', 'Advancement Report', and 'Charter'. The 'Print' icon in the toolbar is also highlighted with a red box.

Program	Gender	Unit Number	Chartered Organization	Last Contact	Last Contact Score	Change in Score
	F	Pack 0088	Laurel Hill Elementary School PTA	2020-10-12	3	▲ 0.3
	B	Pack 0150	Annandale Methodist Mens Fellowship	2020-05-26	1.5	▼ 0.5

Activity Summary Report for date range 01/01/2020 through 12/12/2020:

ACTIVITY SUMMARY REPORT

From Date (MM/DD/YYYY): 01/01/2020  Unit Number: [redacted] G
 To Date (MM/DD/YYYY): 12/12/2020  Unit Type: Troop
 Generated On (CT): 12/14/2020 14:09:20

RUN PDF CSV

Troop [redacted] G Members Attending Activities Hosted By This Unit Only



	Campouts				Service Projects				Hikes			Long Cruises	
	Campouts	Nights camped	Days camped	Frost Points	Service Projects	Service Hours	Conservation Hours	JTE Service Hours	Hikes	Hike Miles	Elevation Change ft.	Long Cruises	Long Cruise Miles
Youth													
Cordelia [redacted]	5	8	13		5	10	4	8	1	11	64		
Paige [redacted]	6	10	16		3	8		6	1	11	64		
Evelynn [redacted]	4	11	15		2	4	3	4	1	11	64		

Advancement Report for date range 12/01/2020 through 12/12/2020 with no entries:

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ADVANCEMENT HISTORY
Boy Scouts of America

This report summarizes advancements earned by members of this Pack.

From Date (MM/DD/YYYY): 12/01/2020  RUN PDF
 To Date (MM/DD/YYYY): 12/14/2020 

Unit: Pack [redacted] F Generated On: 12-14-2020 14:13:31
 Chartered Organization: Laurel Hill Elementary School PMS From Date: 12/01/2020
 District: 001 District 28 To Date: 12/14/2020
 Council: National Capital Area Council
 Unit Expire Date: 12/31/2020

Pack

Member Name	Member Id	Date Earned	Advancement														
<table border="1"> <thead> <tr> <th colspan="2">Summary</th> </tr> </thead> <tbody> <tr> <td>Ranks</td> <td>0</td> </tr> <tr> <td>Adventures</td> <td>0</td> </tr> <tr> <td>Awards</td> <td>0</td> </tr> <tr> <td>Activity Badges</td> <td>0</td> </tr> <tr> <td>Belt Loops</td> <td>0</td> </tr> <tr> <td>Merit Badges</td> <td>0</td> </tr> </tbody> </table>				Summary		Ranks	0	Adventures	0	Awards	0	Activity Badges	0	Belt Loops	0	Merit Badges	0
Summary																	
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Commissioner Tools Training

While the Learning Management System is undergoing content updating, new Commissioner Tools training videos can be found at <https://www.scouting.org/commissioners/tools/>

BOY SCOUTS OF AMERICA Join Give Shop MyScouting Login Search Menu

Starting, Sustaining and Growing Units

Technology for Commissioners

Internet Charter Renewal

The topics are:

- Navigation and Simple Assessments [Powerpoint](#) | [PDF](#)
- Detailed Assessments and Unit Service Plan [Powerpoint](#) | [PDF](#)
- Commissioner Tools Reports [Powerpoint](#) | [PDF](#)
- Commissioner Tools for Administrative Commissioners [Powerpoint](#) | [PDF](#)
- Commissioner Tools for Roundtable Commissioners [Powerpoint](#) | [PDF](#)

Phase 2 – Video Training Modules

The video training modules are below. They are temporarily being offered on this page until the BSA Learn Center is updated.

PLEASE NOTE: If the modules are used from this page, credit is NOT recorded in training records.

Click on the link to view the video.

- [Commissioner Tools Supports Commissioner Objectives](#)
- [Navigation and Simple Assessments](#)
- [Detailed Assessment and Unit Service Plan](#)
- [Commissioner Tools Reports](#)
- [Commissioner Tools for Administrative Commissioners](#)
- [Commissioner Tools for Roundtable Commissioners](#)
- [Advancement, Activity Summary and Unit Charter](#)

Training Validation to be Replaced

Due to security and Personally Identifiable Information (PII) reasons the legacy application Training Validation is scheduled to be sunsetted very soon. In its place volunteers will be able to look up training completions for individuals using a new function called **Quick Search in Training Manager**. This feature will only be available at the council level and below for users with access to Training Manager.

YPT Aging Report

Within Training Manager, when you run the on-screen YPT Aging Report, for members who need to complete one or more of the current YPT training you now are shown the plain language name of the course.

Potomac 02

Potomac 02 SELECT ORG LEVEL

Show Staff Only

Trained Leaders

Last data refresh: 12/14/2020 at 16:30 PM

55.49% Trained 192

44.51% Not Trained 154

[View Position Requirements](#) [Report](#)

YPT

Last data refresh: 12/14/2020 at 16:30 PM

76.03% Current 203

0.37% Never Taken 1

23.60% Expired 63

[Report](#)

Org	First Name	Middle Name	Last Name	Member ID	Position	Status	Effective Through	Youth Protection Code	Y01 Completed	Y01 Expires	Email Address	Registration Date	Online Courses
					Merit Badge Counselor	YES	11/17/2021	Y01	11/17/2019	11/17/2021		10/01/2020	To Do: Bullying, Overview and Policies, Sexual Abuse, YPT Certification Test
					District Member-at-Large	YES	06/30/2022	Y01	06/30/2020	06/30/2022		07/01/2020	

Updated 2020 Unit JTE Workbook

Thank you to the commissioners who lent a hand to the JTE team to update the 2020 unit JTE workbooks. The updated workbooks can be found at: <https://www.scouting.org/awards/journey-to-excellence/tracking-workbooks/> As a reminder, the district and council JTE program was suspended for 2020 due to COVID.

Member Manager Enhancements

Did you know that when you enter **Member Manager** from under the menu it is actually **Organization Manager**?

Did you also know that when you enter **Member Manager** from your district that as a commissioner you can help units by viewing and editing unit **BeAScout** Pin information by using the **Unit Pin** tab? District and Council commissioner have the ability to run the Unit Pin for their structure and can share with the commissioner staff as needed.

Pack 0002 Second Baptist Church

The screenshot shows the BeAScout interface for managing a unit's pin. On the left is a navigation menu with 'Unit Pin' selected. The main area is divided into two columns: 'Unit Information' and 'Unit Pin Preview'.

Unit Information:

- Pin Mode:** Radio buttons for 'Only Allow the Council to Update Pin Information' (unselected) and 'Allow Units to Update Pin Information' (selected).
- Appear on BeAScout:** Toggle switch (checked).
- Allow People to Apply Online:** Toggle switch (checked).
- Contact Information:** Fields for Contact Person, Phone, and Email, with an 'Edit' link below.
- Unit Website:** Text input field containing a Facebook URL.
- Additional Unit Information:** Text area containing details about the unit's service area and meeting times.

Unit Pin Preview:

- Unit Name:** Pack 0002 Second Baptist Church
- Address:** 1 Grand Ave, Cumberland MD, 21502
- Contact:** [Redacted]
- Email:** [Redacted]
- Website:** <https://www.facebook.com/groups/>
- Dens for Boys or Girls:** [Unselected]
- Online Registration:** Available for this unit (checked).
- Description:** Serves boys in the Cumberland, Oldtown, and Flintstone areas. Meet Thursdays at 7pm. <https://www.facebook.com/groups/>
- Buttons:** 'Request More Information' and 'Apply Now'.

Fields to Display on Unit Pin:

- Unit Meeting Address: [checked]
- Contact Person's Name: [checked]
- Phone Number: [unchecked]
- Contact Email: [checked]
- Unit Website: [checked]
- Additional Unit Information: [checked]

Commissioner Tools Bugs

- As of the time of publication we *THINK* the elusive and frustrating bug that has been causing the **Commissioners Tools** option to occasionally disappear from the My.Scouting menu has been resolved. If you encounter new instances of this happening, please report it via the Forums <https://discussions.scouting.org/c/MyST/COMMISS-TOOLS/3539>.
- When creating a Unit Service Plan (as an optional part of a Detailed Assessment) there is an issue associated with the Completion Date for elements of the Unit Service Plan. This bug is being investigated.

Patience

December is the time of the year when there are a LOT of BSA members renewing their Youth Protection Training. Consequently, the system tends to bog down. Like many data systems there are busy times and the system runs a bit slower. The BSA systems are busiest in the evening. Consider taking your YPT at nonpeak times and it should run smoother.