## **COUNCIL ONLINE REGISTRATION CHECKLIST**

## Registrar's Role

Conduct an audit in ScoutNET (PAS) to ensure that the roles in the grid below are correctly assigned
for each council, district and unit.

(It is important that people are correctly assigned to each of these positions. For example, people cannot be entered simply as unit volunteers. The system is role-based. In order to have proper access, each person in these roles must be registered for the role in the correct council, district or unit.)

## By Council, District, Unit

	Council	District	Unit
Scout executive	E10		
Council president	11		
Council commissioner	15		
Council membership chair	21		
District executive		E41	
District chairman		61	
District commissioner		81	
District membership chair		71	
Unit commissioner		80	
Chartered organization representative			CR
Institutional Head			IH
Committee chair			CC
Cubmaster			CM
Scoutmaster			SM
Varsity Scout coach			VC
Venturing crew advisor			NL
Skipper			SK
Unit membership chair			126U
Lab Manager			EA
Post Advisor			EA
Club Sponsor			PCC
Unit membership/webelos transition chair			126