



# Commissioner Technology Focus Group (CTFG) Status Report

March 2020

## Hail and Farewells

It has been nearly 6.5 years since we commenced the project that we know today as Commissioner Tools and 5 years since the first 'Release 1' of this report. In that time, we have had the great fortune and blessing to have Debra Kendrew as BSA's initial Commissioner Tools Project Manager, and a 'plank-owner' of what has evolved into the Commissioner Technology Focus Group. Throughout these 6.5 years Debra has been a constant advocate, mentor, and inspiration to what we do as Scout leaders and Commissioners – plus a friend. It's with mixed emotions that we bid Debra farewell as she begins a well-earned retirement effective March 1.

With departures come arrivals, and we are pleased to announce that Michael Creagh has been chosen as Debra's successor. Mike comes to the team with a wealth of 'field' experience having served previously three times as a Scout Executive, before moving to BSA Headquarters where he has worked with the Blackbaud program. Mike says he's really looking forward to getting to work more closely with the volunteers again.

Additionally, we have added two new volunteers to the group: Bill Cameron and Darin Sorrels. Bill has been a Scouter for over a decade and is currently a District Commissioner in the Washington Crossing Council. Professionally, he is a retired IT consultant with 30 years professional IT experience and degrees in Computer Science and Software Engineering. Darin is both an Assistant Council Commissioner and District Commissioner in the Greater Los Angeles Area Council and has been in Scouting 30 years including 11 as a youth. Darin has spent 20 years working in the technology field for a school district, and has experience with installation, configuration, evaluation, and user training for computer systems and web-based applications.

## Updated Commissioner Tools

Notable enhancements recently made include the following new items:

- Added 2020 forms both to the tool and for download on the website <https://www.scouting.org/commissioners/tools/>
- Added 'Summer Camp' and 'District Event' to the Type of Meeting selection for both Simple and Detailed Assessment contacts
- Added unit's charter expiration date under Unit Summary
- Restored 2018 contact data
- Reports
  - Added Unit Service Plan Report
- Power Pivot Tables
  - Updated the Roundtable Analysis tool – Program Year
  - Removed District Contact Visual Analysis tool (remember as reported in the last issue, it was replaced

## Unit Summary



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Pack 0032 Romney 1st United Methodist Church

Charter Expiration Date: 12/31/2020

Last Contact: 01/16/2020

Contact made by: Frederick Hillenbrand

Current Commissioner(s):

- Kimberly Dawn Steinemann - 127698777

Last Contact Score: ● 4.1



- with the 'built in' Unit Contact Visual Analysis' tool that requires neither EXCEL nor Windows)
- Although not specific to Commissioner Tools, created a new PowerPivot Table "Trained Commissioners" which uses the Trained Leader report Instructions. The tool can be found with all the Power Pivot Table tools at <https://www.scouting.org/commissioners/tools/inst-for-creating-advanced-power-pivot-table/>

Training Phase I - Available by clicking **Help Guide** in **Commissioner Tools**. Also see the updated Phase I Training matrix at <https://www.scouting.org/commissioners/tools/> Additionally, Dave Fornadel has created some Phase I Commissioner Tools training related PowerPoint presentations that may be helpful for any Commissioner Tools training planned. If you need any of these PowerPoints, contact Dave directly at [d.fornadel@verizon.net](mailto:d.fornadel@verizon.net) .

Development of the Phase II training continues and newly updated video modules will be available very shortly if not already posted to BSA's Learn Center.

### **Journey to Excellence Unit Contact Counting**

The CTFG team has determined that JTE does not 'count' more than one contact per unit for each day (date of contact). As a result, effective immediately we recommend to log no more than one contact per unit for each day as best method to align both tools. In the event it is imperative that a unit contact be logged on a date when a contact has already been logged, remember that you can delete or edit a contact within 48 hours such that you can combine the information from both entries into one.

### **Rechartering Related**

Don't forget that My.Scouting authority delegations made in Organization Security Manager (units, districts and council) such as Key 3+3 intentionally expire annually upon recharter and need to be reinstated.

However, the 60 day extended access to the My.Scouting suite and Scoutbook after a unit/district/council charter has expired has been extended to three months. This may not be a permanent change.

### **Member Manager**

The three formerly separate roster reports are combined into one (see the example below).

### **Manage Member ID**

For those Scouters with multiple membership IDs, the location of the new Manage Member ID function has moved to directly under the MENU on the My.Scouting landing page.

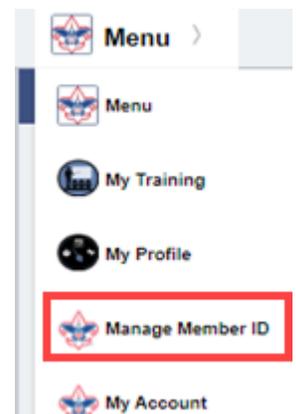
### **Scoutbook**

The Scoutbook Users Advisory Council and project team makes frequent updates to Scoutbook application, sometimes several times a week. Check the Scoutbook Forums and Scoutbook Change Log for updates on the latest new features, fixes and even the history of changes.

### **Internet Advancement 2.0 (IA2.0)**

Council access is now live.

- 1) Full access to record advancements
  - Scout Executive



- Council Admin (Registrar)
- 2) Read-only access
- District Executive
  - District Director
  - Senior District Executive
- 3) Below is a link to the document with greater detail on [help.scoutbook.com](https://help.scoutbook.com)  
<https://help.scoutbook.com/knowledge-base/council-professional-access-to-internet-advancement-ia/>

Service hours / hiking / camping log enhancements are a top priority. Additionally, the team is actively developing a merit badge counselor portal where it is planned that:

- **Unit leaders** will be able to assign merit badge counselors to youth
- **Merit badge Counselors** will be able to see an active list of all the youth they are working with, taking action where needed to approve completed requirements and merit badges
- **Councils** will be able to manage merit badge counselors for their council, a district or a unit through the platform including the following functions:
  - Update which merit badges a counselor works with
  - Update information about merit badge counselors (such as contact information)
  - Add/remove merit badge counselors

#### **Mobile application enhancements**

- Push notification to Key 3 Unit Leaders on applications received thru online registration
- Forgot username and password allows you to return back to the app once retrieved
- Additional member contact details in Organization Roster

#### **Final Note**

Save the date: A Technology Impact Session will be offered in San Diego Imperial Council in the September/October timeframe. The exact date has not yet been finalized.

#### **Support**

Member Care Contact Center is available to offer support at 972-580-2489 Monday thru Friday between 7 am – 7 pm Central time, or by sending an email to [myscouting@scouting.org](mailto:myscouting@scouting.org). Please provide your name and BSA membership ID number in addition to specific details about your concern so that we can more quickly troubleshoot your issue.

*The Commissioner Technology Focus Group*