

**District/Council**  
**Venturing Officers' Association**  
**Sample Activity Meeting Agenda**



**Meeting Location:** Camp Tracy      **Date:** Thursday, April 5, 2018      **Time:** 6:00 pm

**Call to Order/Welcome**      **-President**  
**Prayer**      **By Invitation**

**General Announcements**      **-President**

**VOA Meeting Order of Business**      **-President**  
Approval of previous meeting's minutes      **-VP Communication**

**Significant Officer Reports and Old Business**  
Recognition      **-VP Administration**

- Recent Recognitions to report

Camping & Activities      **-VP Program**

- WRV Spring 2018 Event-Seize the Adventure: April 13-15
- Venturing Blast, Philmont Training Center: July 22-28
- VenturingFest 2018: July 1-6

Training      **-VP Administration**

- Venturing Leader Specific Training on April 14, staff needed
- Powder Horn on June 25-28

**New Business**      **-President**

VOA Officer Elections

- Announcement to Council on May 5
- Officer Installation on June 2

**VOA Special Activity** (Could be on an Evening or during the Day)      **-VP Program**  
**COPE Course and Dinner** (Or any fun activity, e.g. Laser Tag, Bowling, Hike, etc.)

**VOA Advisors' Minute**      **-VOA Advisor**

**President's Closing Remarks**

**Announce Date, Place, and Time of Next Meeting**      **-President**

**Meeting Location:** Council Office Classroom      **Date:** Thursday, May 3, 2018      **Time:** 8:00 pm

**Conference Call Information:** Phone: (888) 111-2233      Access code: 123456

**Fellowship/Refreshments:**      **-All**