



# NCAP Circular No. 12

NCAP elevates camps to new levels of excellence...

National Council, Boy Scouts of America

November 21, 2018

## 2019 Standards Changes

At its November 13, 2018 meeting the NCAP committee approved the following changes to the BSA National Camp Standards effective January 1, 2019.

### Global Changes

The following changes are being made through the standards affected by this change and will be made throughout the NCAP National Camp Standards Manual at its next comprehensive re-release. These changes are:

- *Effective immediately: replace "boy" in Cub Scout references with "youth" wherever it occurs.*
- *Effective February 1, 2019, replace "Boy Scout" with "Scouts BSA" wherever it appears in reference to the 11 to 18 year old program.*
- *Effective February 1, 2019, replace "boy" with "youth" wherever it occurs except in reference to the Boy Scouts of America (corporate name).*

### Standards Changes

#### PD-101 GENERAL PROGRAM DESIGN

(Revised January 1, 2019)

##### STANDARD:

The overall program supports Scouting's aims using **and** methods appropriate to the youth being served.

##### Specific Requirements of the Standard:

[Revise C.10 by adding to the

end]

10. Meet participants' spiritual needs through such activities as an interfaith service or a religious service and saying grace prior to meals.

##### Rationale for the change

The change is made to make it clear that the appropriate methods of Scouting should be used for the age and maturity of the youth involved.

#### PD-102 CUB SCOUT PROGRAM DESIGN

(Revised January 1, 2019)

##### Specific Requirements of the Standard

[Add new B and renumber existing B to C]

B. Where appropriate, the camp uses the Methods of Cub Scouting to achieve its goals:

1. Living the ideals
2. Belonging to a den
3. Using advancement
4. Involving family and home
5. Participating in activities
6. Serving home and neighborhood
7. Wearing the uniform.

##### REFERENCES:

Guidance on using the Methods

2019 Standards continued on p.2

## Food Service and NCAP Improvement Comment Deadlines Extended

In NCAP Circular No. 11, NCAP requested comment from the field on proposed changes to the Commissary and Food Service Standards (FS-601 and following). NCAP also requested feedback on possible areas of improvement in the NCAP process. NCAP has received some excellent feedback and will be revising some of the proposed standards revisions. NCAP has also decided to extend the comment period on both the Commissary and Food Service Standards and the general NCAP improvement. Here are the links:

Commissary & Food Service:

<https://www.surveymonkey.co.uk/r/NCAP-FS-survey>

General NCAP Survey:

[https://www.surveymonkey.com/r/2019\\_Improvement\\_Survey](https://www.surveymonkey.com/r/2019_Improvement_Survey)

If you have trouble using either survey, please email your comments to:

[ehiser.BSA@gmail.com](mailto:ehiser.BSA@gmail.com)

The new deadline for survey responses is **December 15, 2018**. The responses will be considered by the NCAP committee for possible changes to the standards in 2020 or beyond.

## In this issue . . .

2019 Camp Standards Changes .....	1-9
Request for Comment on Proposed 2019 Revisions / NCAP Improvements.....	1
Clarification of YPT Requirements for Camp Staff and Personnel.....	9
Directory of National, Regional and Area NCAP Leadership.....	10
NCAP Next Steps.....	10

## 2019 Standards Changes *continued*

of Cub Scouting is available at the following link:

<https://cubscouts.org/library/methods-of-cub-scouting/>

### **Rationale for Change**

*With the removal of the “methods” from Standard PD-101, it is necessary to add them to the relevant program standard. The new References section provides additional guidance.*

### **PD-103 SCOUTS BSA PROGRAM DESIGN**

*(Revised February 1, 2019)*

#### **STANDARD:**

**Programs for Scouts BSA use the appropriate methods and are exciting, dynamic and appealing to today’s youth; meet the needs of the youth and units attending camp; and are fun and safe.**

#### **Specific Requirements of the Standard**

*[Add new B and renumber existing B to C]*

B. Where appropriate, the camp uses the Methods of Scouting to

achieve its goals:

1. Patrols
2. Ideals
3. Outdoor programs
4. Advancement
5. Adult association
6. Personal growth
7. Leadership development
8. Uniform

### **Rationale for Change**

*With the removal of the “methods” from Standard PD-101, it is necessary to add them to the relevant program standard.*

### **PD-104 VENTURING AND SEA SCOUTING PROGRAM DESIGN**

*(Revised January 1, 2019)*

#### **STANDARD:**

**Programs for Venturers and Sea Scouts use appropriate methods and are exciting, dynamic and appealing to today’s youth; meet the needs of the youth and units attending camp; and are fun and safe.**

#### **Specific Requirements of the Standard**

A. **General.** Specific activities offered are designed to meet unit and youth needs (e.g., safety, variety, fun, advancement), to support the philosophy that Scouting is fun with a purpose and to be appropriate for participants’ ages. Venturing and Sea Scouting programs stress adventure and fun over just advancement. Program resources are allocated based on participant characteristics. In designing camp program activities, the camp reviews national publications, links to other Venturing, Sea Scout or Exploring programs,

and consults with the appropriate council committees (e.g., camping, aquatics, shooting sports).

B. **Venturing Programs.** Venturing programs should be designed with the following considerations:

1. Use the Methods of Venturing: leadership and mentoring; group activities and adventure; recognition; adult association; ideals; group identity; and service.
2. Offer young adult-oriented programs and social programs.
3. Provide ample unstructured time for leisure activities.
4. Offer high adventure activities relative to the teenage level, including such things as climbing/rappelling, caving, sailing, board sailing, scuba diving, orienteering, fishing, wilderness survival, mountain biking, cycling, waterskiing, hunter education, backpacking, horseback riding, Leave No Trace, COPE or climbing and Venturing Introduction to Leadership Skills course.
5. Offer programs that assist the Venturer in completing requirements and challenges for the Venturing, Discovery, Pathfinder and Summit Awards, Ranger, Quest or TRUST awards, or Shooting Sports Outstanding Achievement, President Champion or religious awards.
6. Provide adequate opportunities for individual leadership and growth.

C. **Sea Scouting Programs.** Sea Scouting programs should be designed with the following considerations:

1. Use the Methods of Sea Scouting: ideals, group activities, advancement, adult association, high adventure, outdoors and nautical activities, uniform, teaching others, and leadership.
2. Offer young adult-oriented

### **NCAP Circular No. 12**

*PUBLICATION OF THE  
NATIONAL CAMP ACCREDITATION PROGRAM  
BOY SCOUTS OF AMERICA*

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## 2019 Standards Changes *continued*

programs and social programs.

3. Provide ample unstructured time for leisure activities.

4. Offer adventure activities relative to the teenage level, including such things as climbing, sailing, board sailing, scuba diving, orienteering, fishing, water-skiing, Sea Scouts' Introduction to Leadership Skills for Ships course.

5. Offer programs that assist the Sea Scout in completing requirements and challenges for the apprentice, ordinary and able ranks or the Quartermaster Award or the small boat handler bar.

6. Provide adequate opportunities for individual leadership and growth.

D. **Program review.** All areas of camp program are re-examined annually and compared with the results of end-of-program surveys to validate program effectiveness.

### **VERIFICATION:**

- Review of camp literature
- Discussion with staff about how the camp provided program description is implemented
- Observation of program implementation

### **Rationale for Change**

*With the removal of the "methods" from Standard PD-101, it is necessary to add them to the relevant program standard.*

### **PD-105 SPECIALTY-ADVENTURE AND HIGH-ADVENTURE PROGRAM DESIGN**

*(Revised January 1, 2019)*

#### **Specific Requirements of the Standard:**

*[Revise A as follows]*

A. Participation must be limited

to older Scouts and Venturers who are at least age 13 by September 1 of the year they take part.

#### **INTERPRETATION:**

*[Delete first paragraph with reference to Passport to High Adventure]*

#### **Rationale for the change**

*The Passport to High Adventure is no longer supported.*

### **PD-109 OUTSIDE PROVIDERS OF PROGRAM, ACTIVITIES AND SERVICES**

*(Revised January 1, 2019)*

#### **Specific Requirements of the Standard:**

*[New Specific Requirement F added]*

F. If outside vendor personnel will remain on-camp overnight, will be present regularly on-camp, or will have unsupervised contact with camp participants, the camp must either conduct criminal background checks on such personnel or obtain a written certification from the vendor that such personnel have received a criminal background check.

#### **VERIFICATION:**

*[New bullet added]*

- Review of list(s) of outside vendor personnel who will remain on-camp overnight, be present regularly on-camp, or who will have unsupervised contact with camp participants on council or vendor letterhead stating that criminal background checks have been completed and all personnel cleared for work at camp.

#### **Rationale for the change**

*Proper review of outside vendor personnel has been flagged as a concern by BSA camping professionals and volunteers. Recommended Practice RP-852, which required this review, had achieved over 95% attainment. RP-852 is being rolled into PD-109 in recognition that such background checks are an appropriate standard for all BSA camping programs.*

### **PD-112 COUNCIL PROGRAM DESIGN, SAFETY AND RISK REVIEW**

*(Revised January 1, 2019)*

#### **INTERPRETATION:**

*[Add to end]*

If a council chooses to offer a camp program including any of these enumerated areas, the council must have one or more individuals, other than seasonal staff, with relevant professional experience, BSA or outside provider certification or training, participate in the review.

#### **VERIFICATION:**

- Certification from the Scout Executive and a council officer that the relevant council committees have reviewed and approved, as necessary, the camp program. ~~(Issuance of an Authorization to Operate is evidence of meeting this requirement.)~~
- Either (a) minutes of the relevant council committee meeting or meetings where the program, safety and risk review was conducted. The minutes must reflect the participation of individuals with relevant competencies; or (b) a signed certification statement that such review was conducted from individuals in each of the following



## 2019 Standards Changes *continued*

competencies if the camp offers a program including those activities: (i) aquatics; (ii) COPE/Climbing; (iii) shooting sports; and (iv) enterprise risk management (formerly health and safety).

### **Rationale for the change**

*Verification is being clarified to specify that the review is being conducted with an adequate degree of frequency and specificity.*

### **PS-201 AQUATICS: GENERAL**

*(Revised January 1, 2019)*

#### **Specific Requirements of the Standard:**

*[Replace C with the following]*

C. Reach poles, rescue tubes, ring buoys, backboard with straps and head restraint, and other emergency items such as radios or communication gear are present in sufficient numbers, are in good repair, and are easily accessible for use by appropriately trained staff. Safety and emergency equipment, including rescue tubes, personal protective equipment (PPE), backboards, sun protection, and communication gear is provided as specified by the CDC Model Aquatic Health Code or local authority having jurisdiction over swimming activities, whichever is more stringent.

*[Revise I as follows]*

I. Proper training and equipment, including helmets, are in use for whitewater activities (above Class II and above).

#### **VERIFICATION:**

*[Add bullet after “check of emergency action plans...”]*

- Review of emergency

equipment against MAHC or local requirements (facility must have copy of current code or MAHC section)

#### **REFERENCES:**

Specific requirements for aquatics emergency action plans are found in Standard AO-805. Staff training requirements are found in Standard SQ-406.

The CDC Model Aquatic Health Code (MAHC) may be found at <https://www.cdc.gov/mahc/index.html>

MAHC § 5.8.5.3 specifies safety equipment required for facilities with lifeguards.

### **Rationale for the change**

*The change to emergency equipment in Specific Requirement C is being made to stay consistent with evolving best practices. The change to whitewater requirements in Specific Requirement I is being made to conform to current Guide to Safe Scouting and Safety Afloat requirements.*

### **SQ-402 GENERAL CAMP STAFF TRAINING**

*(Revised January 1, 2019)*

#### **Specific Requirements of the Standard:**

*[Replace with following]*

A. **Training plan.** The camp has a written training plan approved by the appropriate council committee(s) that sets forth the training requirements and general syllabus for each staff position or group of positions. The training plan must address all training required by the National Camp Standards and whether the training is provided at camp or

elsewhere and, if elsewhere, how training will be verified.

B. **Training requirements for all camps.** The training plan for all camps must include the following elements:

1. *Camp Staff Youth Protection Training.* All camp staff must complete current Youth Protection Training before or at camp and submit proof of training. All camp staff must also complete “Understanding and Preventing Youth-on-Youth Abuse,” No. 430-149, during staff training and prior to commencing work with youth campers. A roster of those completing training shall be maintained.

2. *Staff first-aid training.* At least 50 percent of staff must be currently certified in American Red Cross First Aid and CPR/AED or approved equivalent. The total ratio of trained staff (or volunteers) to campers must not be less than 1:25.

3. *Weather hazard training.* All staff must complete Weather Hazard training. Proof of training is required for staff completing the course in advance.

4. *Harassment training.* All staff and personnel must have completed current Unlawful Harassment Prevention training, which includes reading and agreeing to the Scouter Code of Conduct. A roster of those who have completed the training is retained on-site and a copy forwarded to the council office. Prior to, or upon arrival at camp, each individual who is camp staff or camp personnel must provide a copy of the certificate showing his or her successful completion of the training.

C. **Clarification of training requirements for day camps and**

## 2019 Standards Changes *continued*

**family camps.** The training plan provides, and the camp director and program director (day and family camps) and area leads (day camps) receive, a minimum of four hours training (for an overnight family camp or a one-day day camp) or a minimum of eight hours of training (for all family and day camps of greater duration) prior to the start of the camp's program. Other staff receive appropriate training as set forth in the training plan approved by the appropriate council committee. The training plan shall include:

1. The National Camping School sessions on Camp Security and Stress Management;
2. For day camps, the agendas in the Day Camp Administration Guide and/or the Cub Scout Day Camp Staff Training Guide.

### D. **Clarification of training requirements for resident, trek, specialty-adventure and high-adventure camps**

*[Unchanged]*

### E. **Training for multiple camps sharing staff and facilities.** *[Unchanged]*

F. **No limitation.** The specification of minimum training hours in this Standard does not relieve the council and camp from fully complying with training and testing specified elsewhere in these Standards. Such training and testing may occur during pre-week; prior to camp; or as part of a year-round council program.

### **Rationale for the change**

*This standard is reorganized to make it clearer, tailored to the types of camps, more concise and to minimize the proliferation of subsections as new training requirements are added. No change in substance is intended.*

### **SQ-406 AQUATICS STAFF**

*(Revised January 1, 2019)*

#### **Specific Requirements of the Standard:**

*[Replace with the following]*

#### **A. Program supervision.**

1. The aquatics director is 21 years of age or older and holds a current certificate of training as a BSA Aquatics Instructor from a National Camping School. The aquatics director also is currently certified as a BSA Lifeguard, American Red Cross Lifeguard, or equivalent training recognized by state legislation or regulation (a "valid lifeguard certification"), and is currently trained in American Red Cross First Aid and Basic Life Support (BLS) for Health Care Providers, or equivalent. For resident camps, the aquatics director holds no other staff position and lives on-site if youth participants or staff remain on the premises overnight. (*Note: state or local regulation may require previous lifeguard experience and should be reviewed to ensure compliance.*)

2. If an individual trained as a BSA Aquatics Instructor is not available, the camp may apply for and be issued a waiver that would allow a person 21-years of age or older, currently trained by the American Red Cross as a Lifeguard Instructor, in Lifeguard Management, and as a Water Safety Instructor (all three required dual training) to fill the position for one season. The waiver will require the individual to review the Swimming and Water Rescue and Paddle Craft Safety PowerPoints at [www.scouting.org/outdoorprogram](http://www.scouting.org/outdoorprogram) under the aquatics tab and to

review the relevant sections of Aquatics Supervision.

B. **Camps with separated aquatic areas.** Each aquatic area shall be supervised by a person, 18-years of age or older, who holds the following training and credentials when the aquatics director is not present at the area:

1. A valid lifeguard certification;
2. Current certification in American Red Cross BLS for Health Care Providers and American Red Cross First Aid (or equivalents); and
3. For a swimming area, either a current BSA Aquatics Instructor card from National Camping school or American Red Cross Lifeguard Management training; and
4. For a boating area, at least one of the following: (a) a current BSA Aquatics Instructor card from National Camping School, (b) current BSA Paddle Craft Safety training, or (c) an instructor rating from the American Canoe Association or other national boating organization appropriate for the activity.

C. **Aquatic area staff.** The following requirements apply to aquatic area staff:

1. All aquatic lifeguarding staff are tested for competency by the aquatics director before assuming lifeguarding or instructional duties. The aquatics director shall keep written documentation of staff and the areas and activities for which they are qualified. Staff in training may not work unsupervised until approved in written documentation by the aquatics director. The required skill competencies for lifeguarding include:

- a. All lifeguards can reach the bottom at the deepest part of the swimming area.
- b. All lifeguards can reach the

## 2019 Standards Changes *continued*

furthest extent of their assigned zones within 20 seconds.

c. All lifeguards can currently perform water rescue skills (possession of a lifeguard training certificate is not enough; each aquatics director must check that they can still perform to standards).

d. All lifeguard can currently perform BLS and First Aid skills (possession of a card is not enough; each aquatics director must check that they can still perform to standards).

e. All lifeguards must be trained to execute written emergency action plans specific to local camp swimming areas and activities.

f. All lifeguards respond to blood borne pathogen incidents according to the OSHA mandated Exposure Control Plan.

2. At least 50 percent of the aquatics staff members, excluding CITs, hold a valid lifeguard certification and current American Red Cross BLS for Health Care Providers, or equivalent.

3. In accordance with Department of Labor regulations, 15-year old paid staff members with valid lifeguard certifications may work as lifeguards only for swimming activities in a swimming pool. Lifeguards for swimming activities not at a swimming pool must be at least 16 years of age and have a valid lifeguard certification appropriate for the venue.

D. **Outside providers.** If a Cub Scout resident camp, Cub Scout day camp, or family camp conducts a swimming program at a non-BSA owned or operated swimming facility, supervision may be provided by facility employees whose training is regulated by state authorities, in lieu of the

supervision required as above.

This specific requirement applies to established pools, water parks, or lake front swimming areas with lifeguards provided by the venue. In this case, the requirements of the Safe Swim Defense must be implemented in accordance with Standard PS-201 Aquatics: General. If lifeguards are not provided, then the requirements of this Standard must be met.

E. **Personal watercraft program (PWC).** If a personal watercraft (PWC) program is offered, staff must successfully complete the prescribed state safe boating training program and any additional requirements prescribed by the National Council, Outdoor Programs, in the program approval.

F. **Pool operator.** When required by applicable law or regulation, the camp shall have a licensed pool operator, who shall be responsible for pool operation and maintenance as established by law. The aquatics staff shall comply with directions from the licensed pool operator within the scope of the license.

### INTERPRETATION:

Cub Scout aquatic activities must fully comply with the requirements of Standards PS-201 and SQ-406.

American Red Cross Basic Life Support (BLS) is the current name of the former American Red Cross CPR/AED class. Similarly, BLS for the Health Care Worker is the current name of CPR/AED for the Professional Rescuer or Health Care Worker. Cards with the prior name remain valid until expiry.

[Balance unchanged]

### Rationale for the change

*The standard is reorganized to better distinguish between the requirements of overall program supervision, supervision of each separate area, and expectations of staff in each area. The prior special provisions for Cub Scout camps have been eliminated as the special rules for Cub Scout aquatics no longer exist. Similarly, the provision for off site aquatics facility is broadened to all camps. New elements of the standard include greater definition of the training requirements for an area supervisor (distinguishing between pools and waterfronts), recognizing and documenting competencies consistent with the Model Aquatic Health Code. Finally, many jurisdictions are now requiring that pool operators be licensed, so a provision recognizing this duty is added, where applicable.*

### **SQ-408 ARCHERY RANGE STAFF**

(Revised January 1, 2019)

[Replace as follows]

### **STANDARD:**

**The archery range must be supervised by trained and qualified staff.**

### **Specific Requirements of the Standard**

A. **Program Supervision.** The archery program must be under the supervision of a shooting sports director meeting the requirements of Standard SQ-407, Specific Requirement A, unless there is only a single archery range and one or more BB gun ranges, in which case the respective range supervisor shall pro-



## 2019 Standards Changes *continued*

vide program supervision for the archery and BB gun programs respectively.

**B. Range Supervision.**

1. The range supervisor and any staff supervising the firing line must be 18 years of age or older.

2. The range supervisor and archery staff must be trained by a National Camping School-trained shooting sports director or US Archery Association (USAA) Level 1 instructor, who must issue a training course pocket certificate. The certificate must be renewed every two years.

3. A Sporting Arrows range operated pursuant to Standard PS-213, Specific Requirement D, must be supervised by a USAA Level 1 instructor at least 18 years of age who has successfully completed the Sporting Arrows module, and who may supervise a maximum of three participants at a time.

**C. Archery range staff.** All staff must be trained by a range supervisor or firing line supervisor who is a USAA Level 1 or higher instructor.

**INTERPRETATION**

Range supervisor and staff supervising the firing line must be 18 years of age, but other staff assisting with the program may be younger.

The Sporting Arrows training module is available at the BSA Outdoor Programs website.

**Rationale for the changes**

*The changes conform the archery staff standard to the program supervision; area supervision; staff requirements structure of similar standards. The revisions*

*also clarify that the range supervisor or staff supervising line must be 18 years of age. Other staff may be younger. All staff should be trained by an NCS shooting sports director or USAA Level 1 (or higher) instructor. The camp training is good only at camp and not at outside programs. Finally, the standard now includes the training requirement rather than leaving it in the interpretation.*

**SQ-411 SPECIALTY-ADVENTURE AND HIGH ADVENTURE STAFF**

*(Revised January 1, 2019)*

**INTERPRETATION:**

*[Revise table Adventure/Training Resources--see below left and below]*

**Rationale for the change:**

*The American Whitewater Affiliation changed its name to American Whitewater. The revision also clarifies that the training should be in the relevant class of water and type of craft used in the camp specialty adventure or high adventure program.*

**HS-508 MEDICATION CONTROL AND RECORDKEEPING**

*(Revised January 1, 2019)*

**STANDARD:**

**The camp has policies and procedures to ensure the**

**proper storage, administration, and dispensing, and disposal of medications.**

**Specific Requirements of the Standard**

*[Revise D and add E as follows]*

D. All administration or dispensing of medication must be recorded in accordance with the council's written policies approved by the council health supervisor.

E. All camp-owned medications are periodically assessed and properly disposed upon their expiration date in accordance with procedures approved by the council's health supervisor.

**INTERPRETATION**

*[Revise last paragraph]*

The council must have written policies that address how administration or dispensing of medications by its medical staff and by participants will be recorded. These procedures must be approved by the council health supervisor and communicated to the participants, if applicable.

Expired drugs should not be disposed in the sanitary sewer without express approval of the sanitary sewer authority.

**Rationale for the change**

*The current standard was clarified to make it clear that all administration of medicine must be recorded in accordance with council policy*

Adventure	Training Resources
Whitewater canoeing/kayaking	American Canoe Association or American Whitewater Association training for the class of water and type of craft; or completion of state or other agency licensing requirements for professional whitewater guides.

## 2019 Standards Changes *continued*

and to provide a standard for disposal of expired medicines owned by the council.

### **FA-712 TREE REMOVAL AND CHAINSAWS**

(Revised January 1, 2019)

#### **Specific Requirements of the Standard**

[C.3 is revised as follows:]

C. [No change].

3. Have written document of training in chainsaw techniques from one of the following: (a) a state or federally-recognized chainsaw training course; or (b) the BSA Chain Saw Safety training course.

[New D added]

D. Individuals using chain saws are equipped with the following safety gear:

1. An appropriate first aid kit is within easy access;
2. High top boots, preferably leather;
3. Long pants;
4. Leather work gloves (or equivalent);
5. Eye protection – ANSI compliant safety glasses, goggles or face shield;
6. Hard hat; and
7. Chain saw chaps.

#### **INTERPRETATION:**

Camps that fell trees off camp property must comply with the requirements of the land owner or land manager and this standard. A state or federal approved chain saw course is, for example, training offered to Forest Service or State Forestry personnel or volunteers in chain saw use.

#### **REFERENCES:**

The BSA Chain Saw Safety

training course is available at the outdoor programs website.

#### **Rationale for the changes**

*The changes clarify the standard and add safety gear currently listed only in 20-136, which is in the process of being replaced..*

### **FA-715 COPE AND CLIMBING FACILITIES**

(Revised January 1, 2019)

#### **VERIFICATION:**

[Revise second bullet, --C, third bullet as follows:]

- Copy of current edition of ACCT standards (on-line copy acceptable)

#### **REFERENCES:**

The Association for Challenge Course Technology (ACCT) standards are available to members and by order at the following website:

<https://acctinfo.site-ym.com/general/customer.asp?page=66>

BSA has arranged for local councils to become members of ACCT for a discounted rate. Contact NCAP@scouting.org for guidance on obtaining the discounted rate.

#### **Rationale for the change:**

*Printed copies of the ACCT standards are now over \$100 and members get on-line access for less cost.*

### **FA-716. ATV COURSE AND FACILITY STANDARDS**

(Revised January 1, 2019)

#### **REFERENCES:**

[Add new paragraph]

The following reference from the National Off-Highway Vehicle Conservation Council provides design guidance for ATV trails: Dufourd, Dick. 2015. Great Trails: Providing Quality OHV Trails and Experiences. National Off-Highway Vehicle Conservation Council (NOHVCC). Copies current available at following URL:

<https://www.americantrails.org/store/shop/great-trails-providing-quality-ohv-trails-and-experiences/>

#### **Rationale for the change**

*Provides reference for proper ATV course development.*

### **AO-805 EMERGENCY PROCEDURES**

(Revised January 1, 2019)

#### **Specific Requirements of the Standard:**

A. **General.** The camp has conducted an assessment and established procedures for the following:

1. Lost or missing persons;
2. Extreme weather conditions, including appropriate shelter;
3. Fire (both structure and wildfire);
4. Communicable diseases and infections outbreaks;
5. Hazardous materials exposure;
6. Dangerous encounters with wildlife;
7. Intrusions (including active shooters);
8. Natural and manmade hazards at the camp and program/camp sites;
9. Equipment that, due to the use and risks presented, is limited to authorized personnel using



## 2019 Standards Changes *continued*

specified safety procedures, as identified in a written risk assessment; and

10. Additional items noted in the written risk assessments conducted pursuant to Standards PD-111 and PD-112.

**B. Swimming pool and aquatic emergencies.** The camp has conducted an assessment and established procedures for the following:

1. Types of emergencies (drowning, spinal injury, fecal release, chemical exposure, blood borne pathogen exposure, inclement weather, etc.)

2. Communication among victims, responders, emergency services, & bystanders

3. Identification of each anticipated responder

4. Outline of tasks for each responder

5. Required equipment for each task

6. Emergency closure requirements (out-of-range chemicals, fecal incidents, equipment failure, etc.)

**C. Vehicular emergencies.** The camp has conducted an assessment and established procedures for ATV, biking, boating, PWC, and camp or camper vehicle accidents on or off camp property while on camp business.

### REFERENCES:

BSA's lightning risk reduction policy is available at:  
<https://www.scouting.org/health-and-safety/gss/gss03/#g>

Camps are encouraged to contact local law enforcement to assist in development of an active shooter policy.

### Rationale for the changes

*The standard is reorganized to*

*make it clearer and simpler by dividing it into general, aquatic, and vehicular. The general section is revised to add active shooters.*

*Discussion with local approved law enforcement is encouraged to develop a proper plan. This is particularly important for day camps and other camps operated in public places, but all camps must have a plan.*

*The aquatic provisions were added to comply with the Model Aquatic Health Code, which BSA is generally following as it relates to safety and preparedness practices.*

### Recommended Practice Changes

#### **RP-161 Alumni Association Programs**

*(Revised January 1, 2019)*

*[Delete "Day Camp" button]*

#### Rationale for change

*Not relevant to this camp type.*

#### **RP-458 CAMP LEADERSHIP EXPERIENCE**

*(Revised January 1, 2019)*

#### **VERIFICATION:**

*[Revise bullet as follows]*

- Review of staff tenure and academic degrees (may be submitted with declaration)

#### Rationale for change

*Previous bullet point did not recognize college degree aspect of Recommended Practice.*

### **Clarification on Camp Staff and Camp Personnel Youth Protection Training Requirements**

The BSA National Council has established new requirements for youth protection training. NCAP is including those new requirements in the BSA national camping program consistent with National Camp Standards HS-501, which requires BSA camps to follow current National Council policy.

NCAP is providing the following clarification of the current expectation of BSA Youth Protection Training as it relates to camp staff and camp personnel.

**General YPT training** should be obtained prior to arrival at camp and will be verified through my.scouting (for those 18 years of age or older) or by a note from their unit leader (Scouts BSA, Venturing) or parent (Cub Scouts).

**Camp Staff Understanding and Preventing Youth on Youth Abuse** training should be delivered in person as a facilitated course during staff training. For late hired staff, the course may be reviewed and discussed with a facilitator. A training roster must be maintained.

In summary:

- Youth staff.** Youth staff (e.g., staff under age 18) must have completed (a) general YPT in their home unit (or at camp, if necessary) and (b) Camp Staff Understanding and Preventing Youth on Youth Abuse.
- Adult staff and camp personnel.** Adult camp staff and camp personnel (e.g., 18 years of age or older) must have completed (a) general YPT and (b) Camp Staff Understanding and Preventing Youth on Youth Abuse.

## NCAP National Leadership Team

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## NCAP: What Is Next?

NCAP is announcing several changes in the sequencing of possible changes to the standards and NCAP program.

NCAP Circular No. 12 will address minor changes for the 2019 camping season.

NCAP Circular No. 13 will address proposed changes to the BSA National Camp Standards structure and organization. These changes will be made available

to the field for comment prior to being implemented in 2020 at the earliest. It is currently NCAP's intent to try to move the notice of changes to National Camp Standards out from the year prior to two years' prior to give councils and camps longer to address potential changes affecting their operations.

NCAP Circular No. 13 may also address issues with local council administration of the camp self-assessment program to improve the consistency and reporting of self-assessments.

Please watch the NCAP website for additional updates and the next NCAP Circular. The NCAP website is available at:

*www.scouting.org/NCAP*