



Council Youth Protection Champion/Chair/Committee Position Description

March 20, 2013

Structural:

- A registered BSA volunteer position; a member of the council's executive board
- Appointed by the council president in conjunction with the Scout executive and the nominating committee
- Appointed for a one-year term, extendable as required/desired (target no more than three years)
- In conjunction with an assigned council professional advisor, is responsible to the council president for support and oversight of the administration and delivery of the Youth Protection program of the BSA to the council through the districts, units, and chartered organizations
- Subject to oversight by the council executive board and officers

Desired qualifications:

- A Youth Protection-oriented volunteer (Scouting background is desirable) with specific expertise in one or more of the following fields: social services, law enforcement, criminal or civil justice (e.g., prosecution, judicial, academia), prevention, investigation, intervention, advocacy, policy, sex offender treatment, child abuse therapy, children's advocacy center, victim advocacy (with direct supervised experience in the criminal justice system), or forensic interviewing (Note: Will need to provide curriculum vitae or résumé and a bio)
- Preference for those *without* youth family members currently in the Scouting program to ensure the most independent-thinking individual possible
- Preferred background in child abuse and maltreatment, with knowledge of youth victimization

Specific duties and responsibilities:

- Recruit members, meet regularly, and give leadership to the council Youth Protection committee.
- Serve as a subject-matter expert to the council Youth Protection committee, offering professional advice and up-to-date information on trends and threats to youth.
- Assist in developing and be willing to deliver Youth Protection training programs—or programs related to the subject-matter expert's background and expertise—and other documents identified by the BSA's Youth Protection director and council committee.
- Assist in increasing the implementation, training, and focus on Youth Protection in the council.
- Supply written materials as needed for use in council communication vehicles (paper and digital).
- Participate in a Youth Protection review of BSA programming and enforce safe Youth Protection practices.
- Conduct an assessment of the council's compliance with the BSA's national Youth Protection policy.
- Develop and monitor the council's strategy for delivering the BSA's Youth Protection training to all volunteer leaders in accordance with BSA registration requirements.





- Ensure leader-led, facilitated Youth Protection training is available multiple times annually to ensure all leaders are trained upon entry into Scouting, and parents are able and encouraged to attend training.
- Identify and resolve any impediments to volunteers and parents taking Youth Protection training.
- Identify risks within BSA programs associated with Scouting's barriers to abuse and report them to the BSA's Youth Protection director.
- Ensure all council and unit activities are consistent with BSA Youth Protection policies and procedures.
- Identify and report any perceived gaps in Youth Protection program to the council president, Scout executive, and the BSA's Youth Protection director.
- Ensure that adequate Youth Protection training is available at all levels of technology, including lack of technology, low technology, and high technology.
- Promote and facilitate onboarding of all new members, parents, volunteers, and leaders at all recruiting events/activities by ensuring more-than-adequate leader or facilitated Youth Protection training is made available at the unit level.
- Work with the council's commissioner staff and training committee to ensure Youth Protection training does not create an impediment for on-time unit charter renewal.
- Provide feedback to the Scout executive or designee and council board on the effectiveness of the BSA's Youth Protection training strategy.
- Spearhead the council's Youth Protection Month observance.
- Market/promote the use of BSA age-appropriate training for youth and families in the units.
- Review council activities and programs for Youth Protection promotional opportunities.
- Access the council dashboard to determine the Youth Protection training percentage rate for new members, new leaders, and new parents, and separate retraining of all of them.
- Ensure that an after-hours notification process exists.
- Determine/implement council actions to achieve 100 percent Youth Protection–trained leaders.

Other suggested duties and responsibilities to consider (for champion, chair, and/or committee):

- Ensure the council website contains a Youth Protection tab/phone number for reporting violations of Youth Protection policy or allegations of abuse and/or violations of BSA safety or social media guidelines.
- Ensure the council Youth Protection website has a BSA-approved resource list for Youth Protection information.
- Ensure BSA Youth Protection policies are a focus at all council-sponsored activities, including camps, camporees, roundups, etc.
- Monitor and report to the BSA's Youth Protection director any state legislation applying to youth protection, including:
 - Training requirements for camps
 - Training requirements for youth-serving organizations





- State-mandated criminal background checks
 - Any other pending legislative initiatives that may impact Scouting
- Prepare an annual report for submission to the council president and executive board.
- Ensure the Scout executive or designee has updated Youth Protection training materials; fact sheets; and information on emergency notification of law enforcement, state protective child and family regulatory services, and other local and state resources.

