

Motor Vehicle and Driver Checklist

Parents transporting their own children to and from Scouting activities typically take care to do so safely. They expect the same care to be used during group transportation including using private or unit-owned vehicles. This checklist is designed to help you manage the risks associated with that transportation. The basic safety checklist is particularly fitting in those states that do not require periodic auto safety inspections. Information on insurance and drivers is appropriate for all states.

Date _____ Unit _____ Activity (if specific) _____

Owner's name / Driver's License Expiration _____ / _____

Cell phone (____) _____ Make/model of vehicle _____ Model year _____

Color _____ Tag no. _____ Registration Current? _____

Other drivers of same vehicle driver's license expiration: _____ / _____

Driver(s) has reviewed the Transportation section of the *Guide to Safe Scouting*, the Risk Zone Driver's Pledge, the Risk Zone Transporting Scouts Safely, and the BSA Driver's Pledge at <http://www.scouting.org/scoutsourc/HealthandSafety/Resources/driverspledge.aspx> ? Y/N _____

Basic Safety Check (required)	OK	Not OK		OK	Not OK
1. Safety belts for every passenger?			13. Tail lights, brake lights, turn signals?		
2. Safety belts operational?			14. Exhaust system?		
3. Tire tread, sidewalls and pressure?			15. Trailer system if used (hitch, lights, chain, etc.)		
4. Tires less than six years old?			16. Insurance meets BSA minimums		
5. Spare tire and jack present?			Additional Safety Check (optional)		
6. Brakes? Emergency brake?			1. Triangle reflectors and flares?		
7. Windshield wipers operate (good blades)?			2. First-aid kit and fire extinguisher?		
8. Fluid levels (washer fluid, oil, leaks)?			3. Flashlight, emergency contact list?		
9. Defroster operational?			4. Emergency water, food, blankets?		
10. Horn operational?			5. Emergency repair items, cell phone? (gloves, tools, jumper cables, fluids)		
11. Mirrors: Rear view			6. Weather emergency equipment? (shovel, chains, sand, etc.)		
Side view			7. Emergency procedures		
12. Headlights: Low beam			8. BSA Incident Report Forms		
High beam					

It is essential that adequate, safe, and responsible transportation be used for all Scouting activities. Any "Not OK" item checked in the Basic Safety Check section should be cause to not use that vehicle for transporting Scouts.