

ORGANIZING A UNIT AT A

MOOSE LODGE



New-Unit Resource Kit



LOYAL ORDER OF MOOSE

INTERNATIONAL HEADQUARTERS

Mooseheart, IL 60539-1180
630-859-2000

OFFICIAL PUBLICATION

Moose Magazine

FOUNDED

1888—Louisville, Ky.

FOUNDER

Dr. John Henry Wilson

MOTTO

Purity, Aid, Progress

AIMS AND PURPOSES

Founded upon the doctrine of the Fatherhood of God and the Brotherhood of Man.

The Loyal Order of Moose has earned public recognition as one of America's leading fraternal service organizations.

FACTS YOU SHOULD KNOW

Special Interests. Mooseheart, Ill.—a home for care, welfare, education of orphan children of deceased members. Moosehaven, Fla.—a home for aged members, wives, widows. Community service program aimed at meeting community needs.

Special Interest in Scouting. A high priority project of community service program. Endorsement of Scouting given by Resolution of Supreme Lodge in 1958.

Methods of Supporting Scouting. Unit operation, project help.

Other Youth Programs. Moose teen clubs, Youth Honor Day—October 31, youth athletics.

Scouting-Related Literature. Brochure, *The Moose and Scouting*, No. 3-116, and *Moose and Scouting* videotape.

Structure. Moose International coordinates the activities of 2,300 local lodges in the U.S. and Canada. There is also a Grand Lodge of Great Britain. Community-service programs, which include Scouting, are under Department of Community Service. Supreme governor is top elected lay officer. Director General is top professional administrator and CEO.

There are 46 state associations that carry out programs of Moose International. State associations are subdivided into districts. Each state association is headed by a president. Each district is headed by a state vice-president.

Local organization is a Moose Lodge with a governor as the top elected officer. Community Service administers Scouting projects at every level.

New lodge officers assume duties May 1.

Local Contact. Secretary/Administrator or governor.

LODGES IN MY DISTRICT

| Governor | Location | Meetings Held At | Day of Month | Phone | Units |
|----------|----------|------------------|--------------|-------|-------|
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STEPS TO SUCCESS

Organizing a Unit at the Moose Lodge

Target Date

1. Review the brochure **Moose and Scouting (03-116)** prior to making an appointment.

2. Contact the Moose Lodge governor for an appointment.

3. Make a sales call on the Moose Lodge governor.

4. The Moose Lodge adopts Scouting and the Moose Lodge governor appoints a chartered organization representative.

5. The chartered organization representative appoints an organizing committee of parents and interested lodge members. They meet to discuss the next step and complete the New-Unit Application.

6. The organizing committee selects and recruits key leaders and committee members.

7. Train leaders in program planning (Fast Start).

8. Plan program for at least the first six months.

9. Recruit youth members and orient parents.

10. Complete the paperwork and submit it to the council office.

11. Start unit meetings.

12. Install the unit and formally present the charter at a meeting of the Moose Lodge.



MOOSE INTERNATIONAL

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DONALD H. ROSS
DIRECTOR GENERAL

December 31, 2002

Mr. Donald L. York, Director
Relationships Division
BOY SCOUTS OF AMERICA
1325 West Walnut Hill Lane
P.O. Box 152079
Irving, Texas 75015-2079

Dear Don:

The Loyal Order of Moose and the Boy Scouts of America have continuously enjoyed a close partnership since the early decades of the twentieth century.

Like the Moose, Scouting is also a private organization committed to the betterment of youth through means of a rich program steeped in tradition and moral values. Scouting teaches America's youth about their duty to God and Country and about the need to serve others. It is our belief a young man committed to scouting is more likely to become an adult committed to programs like the Moose.

Similar to the Moose, Scouting is committed to freedoms under the first amendment of our Constitution, including the rights of free association. We continue to urge our Moose Lodges, throughout America, to support Scouting in the form of Charter Partnerships — providing meeting space, fundraising help and other modest support — to Cub Scout Packs, Boy Scout Troops, Venture Crews and Explorer Posts. Our brochure, "The Moose and Scouting", and the special Moose/Boy Scout of America Eagle Scout Certificates remain available, through requests, from our Community Service Department at Moose International.

We have been, and will continue to be, extremely proud of the distinction of the Moose having the lead in Charter Partnerships with the Boy Scouts of America.

As always, with the very best of good wishes, I am

Sincerely yours,



DIRECTOR GENERAL

DHR/dw

cc Chester R. Albright, Supreme Secretary
James E. Morgan, Assistant Director Community Service

LOYAL ORDER OF MOOSE

Overcoming Objections To Organizing a New Unit

1. **We already have a youth program.**

It's great that your organization cares about its youth (and the youth of the community). Scouting is ideal to work hand in hand with existing programs to enhance what you currently offer. Not only are our goals/values compatible, but our methods can/will work well with what you do. Scouting can bring programs and facilities to you to make a good program even better.

2. **We tried Scouting once and it didn't work.**

What do you feel was the reason? (Explore – look for the biggies – lack of organization/commitment, uncommitted or poor leaders, lack of training, lack of vision, poor support from district/council/BSA.)

Address each issue:

Organizational Commitment – Starts at the top – the strong commitment of your (head, board, etc.) will be contagious.

Leaders – Use selection, not recruiting – get often and get the very best in organization (after all, it's your program), train them and then support them!

Vision – Be creative about how to serve the youth of the organization; have a community dream and then implement the dream.

BSA Issues – Assume it won't happen again – promise and **deliver**.

3. **We don't have any youth in our organization.**

Scouting provides a means for your organization to become known in the community, especially among families with children of Scout age. It's **great** advertising and community goodwill. In addition, the Scouting program is a tremendous tool to outreach into the community and give people an opportunity to become a part of your organization.

4. **We cannot afford Scouting.**

The ninth point of the Scout Law states: A Scout is thrifty – he learns to pay his own way. We teach that Scouts and units should pay their own way. We provide the opportunities for troops to raise money for their use. The only cost to the chartered organizations is a charter fee of \$20.

5. **We don't have any space in our building for them to meet.**

I understand how you feel; others have also felt that way. We have found that many are able to identify classroom meeting areas as possible meeting places for the Scouting program. Additionally, several organizations have used the resources of their members or employees to provide meeting space for meetings. The other potential solution is that of a joint chartered organization to charter the Scouting program.

6. No one knows anything about the Scouting program.

Many of our very best leaders have started out knowing little or nothing about the Scouting program. Our council provides various training courses throughout the year, roundtables and self-study materials. Subjects include outdoor skills and other topics. We also provide volunteer support for leaders to help them provide a high-quality program.

7. We don't agree with several of the Boy Scout stands on membership.

We feel that as a private organization we have a right to establish our membership requirements. I thank you for your time, but I feel that there's nothing further we can do at this time to help you.

8. We cannot charter a Scouting program because we have no leaders.

The BSA has a process to help you choose leaders. The process involves listing the characteristics required for a leadership position and then identifying individuals who fit those characteristics.

9. We cannot charter a Scouting program because our youth are mostly from single-parent families.

One of the strengths of the Scouting program is its ability to include and serve a variety of family configurations. In fact, Scouting is particularly helpful to youth from single-parent families.

10. No one has time to be a leader.

It's important that you find the time; if you don't, there are people on the streets who will find the time to spend with your child, and they may not be the type or kind of people you want your child to be around. Scouting has a program that brings families together, consisting of family camping, religious awards, etc.

11. Liability is a major concern of our organization.

The general liability policy issued to the Boy Scouts of America provides primary liability insurance coverage for all chartered organizations and participating organizations for liability arising out of their chartering of a traditional Scouting unit. Your \$20 charter fee covers your organization with the liability insurance provided by the BSA.

NEW-UNIT ORGANIZATION PROCESS

1. **Identify the prospect.** District leaders identify a community organization prospect with the potential to operate a unit after researching the youth market and considering the most promising community organizations.
2. **Approach the prospect.** An influential Scouter or the district executive makes an appointment to meet with the head of the community organization or top leadership group in the organization after researching the organization and determining how Scouting can help meet its needs.
3. **Make the sales call.** The district executive and the unit organizer or other influential Scouter meet with the head or top leaders of the community organization to sell them on how Scouting can help meet the needs of the organization and to obtain the willingness of the organization's leaders to establish a unit.
4. **Organization adopts the program.** The organization formally adopts the Scouting program, confirms the appointment of a chartered organization representative, and appoints an organizing committee.
5. **Organizing committee meets.** The organizing committee and the new-unit organizer meet to plan the next steps for establishing the unit and complete the new-unit application. A commissioner is assigned by the district to assist the unit.
6. **Select and recruit key leaders.** Using BSA selection procedures, the organizing committee selects and recruits unit leaders and confirms unit committee members, and the community organization approves all unit adults.
7. **Train the leaders.** Unit leaders complete Fast Start training and are invited to the next basic training course and the next district roundtable.
8. **Plan and organize the program.** New unit leaders are trained in program planning and the first month's program is developed.
9. **Recruit youth members and orient parents.** Recruit youth members, hold an orientation meeting for parents and youth, and select/recruit additional adults as needed.
10. **Complete the paperwork.** Complete all adult and youth applications, collect necessary fees, and submit with new-unit application to the council service center.
11. **Conduct first unit meeting.** Unit leaders begin youth meetings with the coaching of their unit commissioner.
12. **Follow up.** The unit is installed with a presentation of the charter to the chartered organization.

Note: Do not delete any steps, although some steps may be accomplished at the same time without regard to suggested sequence.