

# GOOD TURN FOR AMERICA/JOURNEY TO EXCELLENCE COUNCIL REPORTS

- ❖ Councils have access to many reports on GTFA/JTE projects.

From the left menu on the *Flash* page of *ScoutNET*, select *Web Admin\*\**, then select *GTFA Admin*, and then *Reports* from the menu across the top of the page.

*\*\*The System Administrator in the council can assign access to this.*

- ❖ All reports can be saved as a .PDF file and can also be exported to an Excel spreadsheet.
- ❖ All reports include totals by council and district.
- ❖ Select report dates by month, year, or any time period you choose.  
(Choose month and year by drop-down box; choose day of month with cursor.)
- ❖ Brief descriptions of the available reports are listed below and on the reverse.
- ❖ Please call the National Service Desk, 877-272-2330, if you have any questions.

## GTFA/JTE REPORTS FOR ALL PROGRAMS

### **Lists.Unit List**

*Unit number, sponsor organization, Unit ID, User name and Password – by district.*

### **Labels.Membership**

*Unit number, sponsor organization, and Unit ID – by district in a format to be printed on Avery 5160 labels.*

### **Project Summary.Overall project summary**

*and Project Summary.Traditional membership project summary*

*and Project Summary.Learning for Life membership project summary*

*Units; participants; projects by food, shelter, healthy living, and other; total projects; and total service*

*hours – by district.*

### **By Unit.Project Summary Report**

*Participants; projects by food, shelter, healthy living, and other; total projects; and total service hours – by unit – Great for tracking JTE Unit status!*

## **Additional GTFA/JTE Reports**

### **GTFA/JTE REPORTS FOR TRADITIONAL PROGRAMS**

#### **Project Summary.Traditional membership project summary**

*See Project Summary.Overall on page 1.*

#### **By Program.Traditional membership projects by programs**

*Participants, service hours, units and projects – by Cub Scouts, Boy Scouts and Venturing.*

#### **By Category.Traditional membership projects by categories**

*Participant, service hours, units, projects and items collected – by Food, Shelter, Healthy Living and Other categories.*

#### **By Partner.Traditional membership projects by partners**

*Total service hours and projects in categories Food, Shelter, Healthy Living and Other – by partner such as Red Cross, The Salvation Army, Habitat for Humanity, school, church, etc.*

#### **By Unit.Traditional membership projects by unit**

*Project description, date, numbers of service hours and participants and organization benefiting from the project – by unit.*

#### **By Unit.Project Description**

*A report of project descriptions – by unit – Great for identifying projects to highlight in the local press!*

### **GTFA/JTE REPORTS FOR EAGLE SCOUTS**

#### **Project Summary.Eagle project summary**

*Participants, Eagle projects and service hours – by district.*

#### **Eagle Report.Eagle Reports**

*Projects, participants, service hours and value of materials – by project type.*

#### **Eagle Report.Eagle Reports by Unit**

*Service hours, participants and value of materials; organization benefiting; and donor by name – by unit.*