**VICE PRESIDENT FUND DEVELOPMENT**

**JOB DESCRIPTION**

**Especially prepared for:**

**Fund Development:**

Responsible to the council president for building an organization capable of executing the council’s overall development plan to support the current strategic plan by raising the required operating funds to meet the annual council budget, capital funds for land and facilities to provide a quality program for young people, and endowment gifts to augment the council’s trust fund.

**Objectives:**

To help identify and engage members of the Fund Development Team to help ensure that the council achieves the three Journey to Excellence Finance objectives.

* **Fiscal management** – maintain positive unrestricted net assets in the operating budget
* **Fundraising** – increase council generated net contributions in the operating fund
* **Endowment** – add permanently restricted gifts to the endowment fund

To help identify and engage members of the Fund Development Team to give leadership and accept responsibility for the areas of:

* **Annual Campaigns** – FOS, Special Events, Gifts in Kind , Foundations and Popcorn efforts
* **Capital Campaign** – Funding capital needs
* **Planned Giving** –addition of permanently restricted gifts to the endowment fund

**The Vice President of Fund Development:**

1. Accept responsibility to insure that the councils meets or exceeds its funding needs each year to deliver a quality Scouting program to an ever growing number of young people.
2. Attend and engage in all Executive Committee and Executive Board meetings.
3. Attend and preside at all Fund Development Committee meetings.
4. Provide information and guidance to the committee chairs related to Annual Operating Campaigns, Capital Campaigns, and planned giving efforts.
5. Make a major gift level contribution to the council.