




# Appendix E—Commissioner Progress Records

## DISTRICT AND ASSISTANT DISTRICT COMMISSIONER PROGRESS RECORD FOR THE COMMISSIONER KEY/ARROWHEAD HONOR AWARD

Cut along solid lines; fold along dotted lines.  
(Reproduce locally.)



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|--|--|---|
| <p>Approved _____ Date _____</p> <p>2. Achieve a ratio of one unit commissioner for every three units in the district or service area.</p> <p>Approved _____ Date _____</p> <p>1. Work with your district executive to evaluate all commissioners you supervise.</p> <p>_____<br/>Name<br/>_____<br/>Address<br/>_____<br/>City<br/>_____<br/>Council<br/>_____<br/>District</p> <p><b>ARROWHEAD HONOR RECORD</b></p>   | <p>Approved _____ Date _____</p> <p>Earn the Arrowhead Honor Award.</p> <p><b>PERFORMANCE</b></p> <p>From _____ To _____</p> <p>From _____ To _____</p> <p>From _____ To _____</p> <p>Complete 3 years as a registered commissioner within a 5-year period. Tenure for one award cannot be used for other training awards.</p> <p><b>TENURE</b></p>  | <p>Approved _____ Date _____</p> <p>Complete Commissioner Basic Training.</p> <p><b>TRAINING</b></p>  |
| <p><b>Arrowhead Honor (cont.)</b></p> <p>3. Develop and put into action a suitable recruiting plan.</p> <p>Approved _____ Date _____</p> <p>4. Chair or take part actively in six district commissioner staff meetings.</p> <p>_____<br/>_____<br/>_____</p> <p>5. Attend six district committee meetings (not required for assistants).</p> <p>Approved _____ Date _____</p> <p>6. Attend a council commissioner conference or planning conference with a majority of your staff.</p> <p>Approved _____ Date _____</p> <p>7. Provide personal coaching for the commissioners you supervise.</p> <p>Approved _____ Date _____</p> <p>8. Develop and implement a plan to track and hold your unit commissioners accountable for monthly unit visits.</p> <p>Approved _____ Date _____</p> | <p><b>Check One</b></p> <p><input type="checkbox"/> District commissioner</p> <p><input type="checkbox"/> Assistant district commissioner</p> <p>When completed, clip Arrowhead Honor portion and send to council service center.</p>  <p><b>COMMITTEE ACTION</b></p> <p>The leadership training committee has reviewed this application and accepts the certifications as to the candidate's meeting the required standards. The award is approved.</p> <p>Chairman _____ Date _____</p> | <p><b>DISTRICT AND ASSISTANT DISTRICT COMMISSIONER PROGRESS RECORD FOR THE</b></p>  <p><b>COMMISSIONER KEY/ARROWHEAD HONOR AWARD</b></p> <p>Name _____</p> <p>Address _____</p> <p>City _____</p> <p>Council _____</p> <p>District _____</p> <p><b>BOY SCOUTS OF AMERICA</b></p> |

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